

Date Correction Plan Due 8/16/2018	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

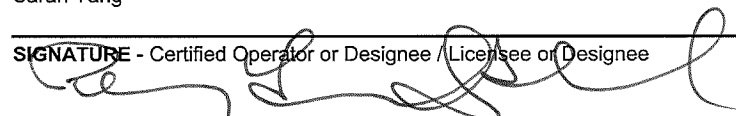
Name - Certified Operator / Licensed Center Hand In Hand A Place For All Child		Provider Number / Facility ID Number 2000556142 / 001 - 520077		
Address - Facility (Street, City, State, Zip Code) 800 Wisconsin St Box 13 Eau Claire WI 54703		Telephone Number 715-833-7744	Date - Regulation Visit 7/30/2018	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(5)(a) Staff File - Maintenance & Availability Description: On 7/30/18, employee A's file was not readily available for review by the licensing specialist.	<i>File was located in the lower drawers with all other support staff.</i>	<i>8/7/18</i>	
2	251.04(5)(a)2. Staff File - Background Information Disclosure Form Description: On 7/30/18, the background information disclosure documentation was not observed on file for employee B.	<i>Corporate had a copy of the form. They scanned it to HIH and is now in the file.</i>	<i>8/7/18</i>	

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3	251.05(1)(c) Cardiopulmonary Resuscitation Training Description: On 7/30/18, current certificate of completion for infant and child cardiopulmonary resuscitation were not observed for employee C and D.	CPR is scheduled for 8/23/18.	8/23/18	
4	251.08(3)(b) Driver Record - Obtain & Review Description: On 7/30/18, documentation of current of driving records were not observed on file for review for employee A and B who are responsible for transporting children.	located in lower drawer where driving records are all kept together.	8/7/18	

NAME - Certification Worker / Licensing Specialist
Sarah Yang

Date Issued
8/2/2018

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

8/7/18