



Point Detail Report

Provider Details

Provider #	0000558930	JEAN SWARTZ
Location #	002	506 Merrill St
Facility #	1008676	Sparta WI 54656
Categories	Licensed Family	Monroe County (Western Region)
Contact Name	JEAN SWARTZ	
Rating Track	Family - Track 1	

Rating Summary



25 Points Out Of 40 Points Maximum

Rating Calculate 12/16/2020

Rating Process : Technical Rating (2019/2020 Criteria Version)

Category	Points Earned	Possible Points
Education	12	14
Learning Environment and Curriculum	2	14
Business and Professional Practices	6	7
Health and Wellness	5	5

Rating Details

Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
Education - Required				
A.1)	Provider has Associate's degree (related) or Bachelor's degree (unrelated) - Required for 5 Stars	✓	12	14
Total :			12	14



Point Detail Report

Rating Details

Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
Learning Environment and Curriculum - Required				
B.1.1)	Self-assessment of program is performed - Required	✓		
B.1.2)	Quality Improvement Plan is completed based on the self-assessment - Required	✓		
B.1.3)	Developmentally Appropriate Environment - Incorporating WMELS and/or SACF - Required for 3, 4 and 5 Stars	✓	1	1
Total :			<u>1</u>	<u>1</u>

Note : Programs that choose a Technical Rating do not have an Environment Rating Scale (ERS) observation performed on them. Therefore, they are only eligible to earn up to 1 required point in the Learning Environment and Curriculum category and 36 points overall.



Point Detail Report

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
Business and Professional Practices - Required				
C.2.1)	Provider demonstrates: ongoing annual line-item budget; budget review; record-keeping practices; and accurate and timely completion of taxes - Required for 3 Stars	✓	1	1
C.2.2)	Provider has a parent handbook which identifies program policies for vacation, holidays, staff time off, procedures for sick provider days, parent procedures for sick days and related family questions including contracts with parents for days of paid time off - Required for 4 Stars	✓	1	1
C.2.3)	Program has written policies that reduce risk including posted information about emergency drills and emergency contact numbers and insurance coverage for various risks of doing business in a home. Procedures are in place for timely review of budget, and long term fiscal records are maintained and demonstrate sound financial planning - Required for 5 Stars	✓	1	1
C.5.1-4)	Family Engagement - The program has demonstrated practices aligned with at least two items from each of the four indicators (for 2 points and to meet the 4 or 5 Star requirement)	✓	2	2
C.5.1)	Communication			
	Respectful two-way exchange of information	✓		
	Multiple ways to communicate are offered	✓		
	Time is made to engage families meaningfully in conversation	✓		
C.5.2)	Family Needs and Feedback Inform Program			
	Family input guides program planning and policies	✓		
	Program is adapted to meet the needs of children and families	✓		
	Staff and volunteers reflect family's diverse backgrounds			



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C.5.3)	Collaborative Activities with Families			
	Fathers are encouraged to participate in activities			
	Opportunities exist for staff and families to learn from one another	✓		
	Volunteer opportunities match families' strengths, interests, and skills	✓		
C.5.4)	Community Resources and Family Support			
	Families are connected to community resources	✓		
	Supporting and planning around transitions is provided	✓		
	Educational and developmental resources are offered to families for home use	✓		
Total :			<u>5</u>	<u>5</u>
Health and Wellness - Required				
D.1.1)	Program uses a self-assessment tool for quality improvement in nutrition and/or physical activity. Program develops a quality improvement plan based upon the results of the chosen self-assessment. Program must also have policies and procedures to address children's allergies and accommodate dietary restrictions.	✓	1	1
Total :			<u>1</u>	<u>1</u>



Point Detail Report

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
Learning Environment and Curriculum - Optional				
B.2.1)	Provider has received training in the Wisconsin Model Early Learning Standards (WMELS) or the School-Age Curricular Framework (SACF)	✓	1	1
B.2.2)	Program's curriculum is aligned with Wisconsin Model Early Learning Standards (WMELS) and/or School-Age Curricular Framework (SACF)		0	2
B.3.1)	Provider uses individual child portfolios to document child's development		0	1
B.3.2)	Provider uses intentional planning to improve child outcomes including the use of individual child assessment tools		0	2
B.3.3)	Provider performs annual developmental screening and appropriate referrals		0	1
B.3.4)	Provider tracks individual child outcomes through the use of portfolios, lesson plans and individual child assessments		0	2
Total :			<u>1</u>	<u>9</u>

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Point Detail Report

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Business and Professional Practices - Optional				
C.3.1-5)	<p>Professional Practices If two or more practices are verified, program receives one point</p> <p>Provider has a professional development plan created that identifies annual goals</p> <p>Provider has a written copy of employment policies and procedures including job descriptions</p> <p>Provider and staff, program board and advisory committee (if applicable) are able to access accurate and timely information on program finances</p> <p>Provider has an active membership in a professional association focused on early care and education or school-age (if applicable)</p> <p>Access to professional development resource materials available on-site</p>		0	1
C.4.1-3)	<p>Provider follows at least two benefits practices</p> <p>Provider has health insurance for self and dependent children</p> <p>Provider contracts with parents to have a minimum of 10 days off per year, 5 of which must be paid</p> <p>Provider has contributed to a retirement plan during the past year</p>	<p>✓</p> <p>✓</p> <p>✓</p>	1	1
Total :			<u>1</u>	<u>2</u>



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Health and Wellness - Optional				
D.1.2)	Program supports physical skill development and healthy physical activity. Program provides unrestricted free play and allows for daily active exploration and physical activity. Children are provided with appropriate screen time limitations while in attendance at program. Unrestricted time must be available indoors and outdoors, weather permitting.	✓	1	1
D.1.3)	Provider has received training in social and emotional competence or inclusion practices	✓	2	2
D.1.4)	50% of staff completed Strengthening Families training which includes (1) Strengthening Families Through Early Care and Education: Building Protective Factors with Families (2) Family Services Credential (3) Touchpoints Birth to Three: Your Child's Emotional and Behavioral Development (4) Department-approved equivalent that demonstrates knowledge of protective factors.	✓	1	1
Total :			4	4