

Date Correction Plan Due 9/14/2017	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Monkey Business Early Ed Comm		<b>Provider Number / Facility ID Number</b> 7000581927 / 001 - 1011345		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1300 Lowater Rd Chippewa Falls WI 54729		<b>Telephone Number</b> 715-723-7444	<b>Date - Regulation Visit</b> 8/30/2017	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(5)(a)3. <b>Staff File - Caregiver Background Check Results</b>  Description: During a staff file review, it was noted that three employees did not have a current criminal background check on file.  *Note: Updated background checks were run on this same date, once management became aware of the issue.	<i>All employees have a Criminal background check on file. We were under the assumption that once employees had a Federal finger print background check done they no longer needed a yearly background check. We ran current criminal background checks for all employees on August 30, 2017.</i>	<i>8-30-2017</i>	

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SEP 11 2017

STATE OF WISCONSIN  
DEPT OF CHILDREN & FAMILIES

**NAME - Certification Worker / Licensing Specialist**  
Heather Ruf

**Date Issued**  
8/30/2017

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

9-6-17