

Date Correction Plan Due 4/23/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Noah's Ark Christian Preschool		Provider Number / Facility ID Number 7000577937 / 001 - 520390		
Address - Facility (Street, City, State, Zip Code) 1105 Butts Ave Tomah WI 54660		Telephone Number 608-372-4543	Date - Regulation Visit 4/2/2021	
	RECEIVED APR 15 2021 State of Wisconsin Dept. of Children and Families	Correction Plan	Expected Completion Date	Verification Date
1	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Staff E was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.	Staff E finished this and documentation is in her folders 4/12/21		
2	251.05(2)(a)1. Staff Record - Personal Information Description: Contrary to DCF 251.05(2)(a)1, there was no documentation of Staff Record form information in the file for employee E.	Staff E filled this out on 4/12/21		

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The file for Staff E did not contain documentation of a physical examination report, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.	Staff E has an appointment when she goes back home in the middle of May to have both documents done DRA 4/12/21		
4	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff C is missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator at the center for at least 6 months.	Staff C printed it out and is in Staff C folder. 4/12/21		
5	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B was missing documentation of having obtained a certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department within 3 months of employment.	Staff B took class and I put her copy of card in her file		

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6	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: There was no documentation of completion of a non-credit department-approved course or a credit course in early childhood education for employee B. An assistant teacher is required to complete entry level training within 6 months of their hire date.	Staff B. Has ordered her class and will be working on it. In the meantime she will not be left alone till she has finish her work.	
7	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff B and E were missing documentation of having received a complete orientation within their first week at the center.	Staff B found her Documentation. 4/9/21 Staff E has her complete and in her folder 4/12/21	

NAME - Certification Worker / Licensing Specialist
Jennifer Stubbe

Date Issued
4/9/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

DCF-F-CFS0294-E (R.06/2011)

Date Signed

4/13/2021