

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center _____ Provider Number / Facility ID Number _____

St Francis Children's Center

7000560387 / 001 - 220452

Address - Facility (Street, City, State, Zip Code)
6700 N Port Washington Rd Glendale WI 532173919

Telephone Number
414-351-0450

Date - Regulation Visit
2/14/2019

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1</p> <p>251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Sharp knives are in an unlocked drawer in toddler west accessible to children. Repeat violation: Previously cited on 1/8/2018, 6/14/2017</p>	<p>The drawer that contained the knives was locked. We talked immediately with the classroom staff in Toddler West about the importance of not allowing children to access such items. Supervisors and the Program Manager will check for compliance regularly.</p>	<p>February 14, 2019</p>	
<p>2</p> <p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: Exits are obstructed by heavy snow.</p>	<p>The snow that was obstructing the exit way was cleared immediately. The building maintenance staff will keep up with the snow removal to ensure that exit ways are cleared.</p>	<p>February 14, 2019</p>	

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3 251.07(6)(a)2. Observation - Injury Or Evidence Or Injury Description: A scratch to a child s nose in toddler east which occurred at home was not documented in the medical log book.	The program manager will send a memo to all classroom staff to remind them of the state regulation that all injuries that occur at home need to be immediately documented in the medical log book upon the child's arrival. The program manager will include this information in the new hire orientation, as well.	March 1, 2019	

NAME - Certification Worker / Licensing Specialist
Mary Schultek

Date Issued
2/14/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Mary Schultek

2/14/2019