

Date Correction Plan Due 6/28/2017	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Francis Children's Center		Provider Number / Facility ID Number 7000560387 / 001 - 220452		
Address - Facility (Street, City, State, Zip Code) 6700 N Port Washington Rd Glendale WI 532173919		Telephone Number 414-351-0450	Date - Regulation Visit 6/14/2017	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(3)(f) Child Tracking Procedure</p> <p>Description: There are ten children in the kindergarten west room and eight children on the tracking sheet. Two children who arrived at 8:00 were not signed in until 9:40. There are five children in the large room in young toddlers but six on the tracking sheet, four children in the small room in young toddlers but three on the tracking sheet.</p>	<p>I have discussed with teaching staff the importance of precise accuracy in signing the children in and out on the attendance sheets. Also discussed were strategies for ensuring timely sign-ins. While the children were fully supervised in the instances listed, the sheets should have been correct. Supervisors will audit these rooms.</p>	6/15/17	
2	<p>251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces</p> <p>Description: There is not energy absorbing surface in a depth of at least nine inches under the large climber. The ground can be seen in places</p>	<p>The ground is dug to a depth of 9 inches. As bark layers are added, previous layers decompose and compact within this depth. New bark had been ordered for this spring's application but had not yet been spread. It has been spread. Timeliness will be better monitored.</p>	6/23/17	

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3	251.06(2)(a) Potential Source Of Harm On Premises Description: Loose plastic bags are accessible to children on shelves near the kindergarten west rest room. Can openers and a bottle opener with pointed tip are in an unlocked drawer in toddler west accessible to children. Batteries are in an unlocked drawer in preschool accessible to children. Repeat violation: Previously cited on 6/7/2016	The items were removed immediately. We had discussions with the teaching staff in these areas immediately about the importance of not allowing children to access such items. Supervisors will audit these areas to ensure safety.	6/14/17	
4	251.06(5)(b)1. Deteriorating Paint Description: There is flaking paint on the seats of the small seesaw in the outdoor play space	The seats will be wire brushed to remove all loose paint and this equipment will be more closely monitored to ensure this does not happen again.	6/19/17	
5	251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The refrigerator in kindergarten west at 50 degrees. Repeat violation: Previously cited on 6/7/2016	We implemented even more frequent temp checks then normal and unit maintains at below 40 degrees except just after the door has been open for a time. Staff will be quicker with open-door tasks to better maintain temp. Will replace immediately if it does not maintain appropriate temp.	6/21/17	

NAME - Certification Worker / Licensing Specialist
Marykay Smet

Date Issued
6/14/2017

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Doree Smet

Date Signed

6/28/2017