

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 12/5/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliances(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Hometown Children's Center Inc		Provider Number / Facility ID Number 6000567926 / 001 - 1002057	
Address - Facility (Street, City, State, Zip Code) 709 Northpoint Dr Stevens Point WI 544811083		Telephone Number 715-344-4319	Date - Regulation Visit 11/7/2019
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.04(3)(a) Report - Incident Or Accident Description: On 10/21/2019, a child injured his leg while at the center, resulting in him being medically evaluated. The center did not report the incident to the Department until 11/06/2019.	There is now a contingency plan for when the director is out. I am enclosing the plan.	

NAME - Certification Worker / Licensing Specialist
Dezarae Wierzba

Date Issued
11/21/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Melanie M. Schmidt

Date Signed

01/10/2020

Hometown Children's Center Inc.
709 Northpoint Drive
Stevens Point, WI 54481
715-344-4319
Fax 715-345-0342

11/6/2019

In the event of an incident resulting in medical attention:

If a child gets injured and the director is unavailable to report to the Department of Children and Families, the responsibility will be given to Carla Klismith (4k teacher) or Jessie Zuge (preschool teacher). They will be trained in how to make a state report.

Melanie Schmitz *Melanie Schmitz*

Carla Klismith - *Carla Klismith*

Jessie Zuge - *Jessie Zuge*