

MAR 29 2021

Date Correction Plan Due 4/1/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
---	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tlc School Age Program		Provider Number / Facility ID Number 0000557850 / 002 - 1002915		
Address - Facility (Street, City, State, Zip Code) 1307 Sauk St Lodi WI 53555		Telephone Number 608-592-5006	Date - Regulation Visit 3/2/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) Child Record - Maintenance & Availability Description: The child record for child 2 was not available for review.	All records are updated monthly and are in a file box easily accessible for teachers to view when needed.	3/25/21	
2	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The attendance was not current and accurate when there were 22 children signed in on the written record of the daily attendance and 23 children present.	Teachers have been retrained on checking children in including name to face every 15 minutes	3/31/21	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Tlc School Age Program		0000557850 / 002 - 1002915		
Address - Facility (Street, City, State, Zip Code) 1307 Sauk St Lodi WI 53555		Telephone Number 608-592-5006	Date - Regulation Visit 3/2/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: Each child was not supervised by a child care worker who is within the sight and sound of the children to guide the children's behavior and activities, prevent harm, and ensure safety when a child care worker was using a mobile device while counted in ratio, when children under the age of 8 went from outside to inside without the knowledge of a child care worker, and when children under the age of 8 went to the restroom without a child care worker.</p>	All staff have been retrained on sight and sound. And bathroom breaks will be taken as a group.	3/31/21	
4	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The center did not implement and adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times when the teacher said 24 children were in care and only 23 children were present.</p>	Teachers have been retrained on checking children in, including name to face every 15 minutes.	3/31/21	
5	<p>251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills</p> <p>Description: There was no record of dates and times of fire drills practiced in December, January, and February.</p> <p>Repeat violation: Previously cited on 12/11/2018, 5/14/2018</p>	Fire drills were done but not documented. Staff will be trained how to document and post the records.	3/31/21	

Name - Certified Operator / Licensed Center Tlc School Age Program		Provider Number / Facility ID Number 0000557850 / 002 - 1002915		
Address - Facility (Street, City, State, Zip Code) 1307 Sauk St Lodi WI 53555		Telephone Number 608-592-5006	Date - Regulation Visit 3/2/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.06(9)(d)2.a. Food Storage - Dry Food Description: Dry foods, including crackers and chips, were not stored in bags with zip-type closures or metal, glass or food grade plastic containers with tight-fitting covers.	Staff will be trained on properly storing food and clear plastic tupperware have been bought.	3/31/21	
7	251.07(5)(b)5. Eating Surfaces - Cleaned, Sanitized Description: Eating surfaces were not cleaned and sanitized prior to children eating snack.	Cleaning procedures have been updated and will be reviewed by staff	3/31/21	
8	251.07(6)(i)1. Washing Child's Hands & Face Description: Children's hands were not washed before meals and snacks.	Sanitary procedures have been updated and will be reviewed by staff	3/31/21	

NAME - Certification Worker / Licensing Specialist
Nicole Schneider

Date Issued
3/18/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Michael Kaye

Date Signed

3-26-21