

Date Correction Plan Due 10/8/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
---------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(c), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(s). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Doodle Bugs

3000570263 / 001 - 1011146

Address - Facility (Street, City, State, Zip Code)
12861 County Highway Q Sparta WI 54655

Telephone Number
608-487-0648

Date - Regulation Visit
9/23/2019

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>250.04(5)(g) Staff File - Entry-Level Training Requirements</p> <p>Description: The provider has completed the requirements for entry level training but does not have the documentation of completion of Introduction to The Child Care Profession or Fundamentals of Infant/Toddler Care.</p>	<p>I contacted work 3 Family consulting and they emailed me the completion dates of each class. It is now in my file. (Also, The Registry is sending me new certificates. I'm not sure when I'll get those).</p>	<p>9/28/19</p>	
2	<p>250.04(5)(h) Staff File - Shaken Baby Syndrome Prevention Training</p> <p>Description: The provider does not have documentation of completion of a course in Shaken Baby Syndrome Prevention.</p>	<p>I had to order new classes. They should be completed within the next month. I can't find my old certificates</p>	<p>10/23/19</p>	

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Doodle Bugs

3000570263 / 001 - 1011146

Address - Facility (Street, City, State, Zip Code)
12861 County Highway Q Sparta WI 54656

Telephone Number
608-487-0648

Date - Regulation Visit
9/23/2019

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>250.04(5)(a)1. Child Record - Enrollment & Health History Forms</p> <p>Description: There was no enrollment form on file for a child enrolled as of 9/3/19.</p>	parent brought the form to me the following day.	9/24/19	
4	<p>250.04(5)(a)3. Child Record - Alternate Arrival / Release Agreement</p> <p>Description: A child record review showed Alternate/Arrival Release forms missing for 3 children.</p>	parents signed Alt. arrival/release form at pick-up that day.	9/23/19	
5	<p>250.05(11)(b)4. Outdoor Play Space - Enclosure</p> <p>Description: The center is in the process of construction a permanent enclosure for the outdoor play space. The poles were cemented in but the chain link fence was not attached due to inclement weather.</p>	Fence was finished when rain subsided.	9/26/19	
6	<p>250.07(5)(L)2. Health Exam - Child Age Over Age 2</p> <p>Description: A child record review showed the health exam on file for a child over age two was dated 5/9/2017. Health exams for children over age two must be updated at least once every 2 years.</p>	parent made an apmt. for Nov. Th.	11/07/19	

Name - Certified Operator / Licensed Center

Doodle Bugs

Address - Facility (Street, City, State, Zip Code)
12861 County Highway Q Sparta WI 54656

Provider Number / Facility ID Number

3000570263 / 001 - 101146

Telephone Number
608-487-0548

Date - Regulation Visit
9/23/2019

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

NAME - Certification Worker / Licensing Specialist
Rita Miller

Date issued
9/24/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Lynski Ebert

Date Signed

9/4/2019