

Date Correction Plan Due 8/13/2021	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Kids And Company Day Care		3000559683 / 001 - 520542		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
500 E Veterans St Tomah WI 54660		608-372-1694	7/14/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(8)(b) <b>Biennial Training - Child Abuse &amp; Neglect</b></p> <p>Description: Staff A, B, C, D and E were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p> <p>Repeat violation: Previously cited on 11/17/2020</p>	<p>All staff were required to complete the biennial child abuse and neglect training that was found online through the DCF website</p>	08/06/2021	
2	<p>251.05(2)(a)1. <b>Staff Record - Personal Information</b></p> <p>Description: Contrary to DCF 251.05(2)(a)1, there was no documentation of Staff Record form information in the file for employees A &amp; C.</p> <p>Repeat violation: Previously cited on 11/17/2020</p>	<p>The staff missing this form were given them to fill out and has been completed.</p>	07/21/21	



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3	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: The files for Staff A, B &amp; E did not contain documentation of a physical examination report on a form provided by the department, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.</p> <p>The files for Staff C &amp; D did not contain documentation of a physical examination report indicating the person is physically able to work with young children.</p>	<p>We are working on getting appointments set up for the staff who are missing this document. It is difficult to get all of those appointments set up but we are trying.</p>	08/31/21	
4	<p>251.05(2)(a)4.a. Staff Record - Registry Certificate</p> <p>Description: Staff A and C are missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator at the center for more than 6 months.</p>	<p>The certificates have since been found and put in the staffs files.</p>	07/14/21	

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5	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff E was missing documentation of having obtained a certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department within 3 months of employment.  Repeat violation: Previously cited on 11/17/2020	The staff in which we were cited for has since completed the CPR training on 07/21/21	07/21/21	
6	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Staff A, C & E were missing documentation of having received a complete orientation within her first week at the center.  Repeat violation: Previously cited on 11/17/2020	The staff missing the staff orientation form have since read the DCF 251 and have completed that form	07/27/21	
7	251.055(2)(d) <b>Mixed Age Group With Children Under Age 2 - Group Size</b>  Description: During the licensing visit, there was one child under the age of two in the group of 14 children in the Preschool room. Rule states when infant and toddlers are part of a mixed-age group, the size of the group may not exceed 8.	The child has since turned 2 and is now part of the larger group	07/23/21	

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8	251.07(4)(c) Naps Or Rest Periods - Sleeping Surfaces - Children Under 1  Description: One crib in the infant room was not placed at least two feet apart or end-to-end with a solid partition between it and the next crib.  Repeat violation: Previously cited on 11/17/2020	The crib has since been moved and is in within state regulations according to the licenser.	07/14/21
			Verification Date

NAME - Certification Worker / Licensing Specialist Jennifer Stubbe	Date Issued 7/30/2021
SIGNATURE - Certified Operator or Designee / Licensee or Designee <i>Lindsay Tick</i>	Date Signed 07/30/2021

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