DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
4/24/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Superior Ymca		7000593987 / 001 - 2008925
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
9 N 21St St Superior WI 548805201	715-392-5611	4/9/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(i) **Report - Unknown Whereabouts Or Left Premise** Description: The center did not notify the Department within 24 hours of an incident where a child's whereabouts were unknown to their assigned child care worker.	Will Report with in 24 hours next time	4/14/26	
2	251.04(4)(a)2.d. **Parent Notification - Child's Whereabouts Unknown** Description: The center did not immediately notify the parents of a child whose whereabouts were unknown for a period of approximately three minutes as is required by rule. The incident where the child's whereabouts were unknown occurred at 3:21pm on 4/2/2026. The child's parents were notified at 7:49pm on 4/2/2026.	Will notify Parents right away.	4/14/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.055(1)(a) **Supervision Of Children** Description: It was self-reported by the center that a 3 year old child was not within sight and sound supervision of a child care worker on 4/2/2026 when the child was left alone in the bathroom across the hall from the classroom for a period of approximately three minutes between 3:18pm and 3:21pm.	Supervision Ratings changed to enforce better transitions	4/7/26	
4	251.055(1)(f) **Child Tracking Procedure** Description: The center's procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times was not followed when a 3 year old child was left alone in the hallway bathroom for a period of approximately three minutes on 4/2/2026. The child was discovered in the hallway by another staff member.	tracking procedures have been changed and edited	4/7/26	

NAME - Agency Worker
Amelia Gruber

Date Issued
4/10/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
4/14/26