Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
2/27/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Great Lakes Ymca		7000593987 / 004 - 2009038
Address - Facility (Street, City, State, Zip Code) 129 N 28Th St E Superior WI 548806548	**Telephone Number** 715-392-5611	**Date - Regulation Visit** 2/11/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) **Child Record - Maintenance & Availability** Description: The child records were not onsite and available for review during the monitoring visit. During the YMCA's School's Out days, the files were moved to the main program location, and were not returned to the Great Lakes before school program prior to children being back in care. The files were brought back to the site by the end of the monitoring visit.	file box got brought to site on day of visit	2/11/26	

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2	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: Medication must be in the original container and labeled with the child's name and the label includes the dosage and directions for administration. There was prescription medication onsite that was missing the doctor's prescription label, the child's name, and dosage information.	working with Parents to get Proper Package	2/27/26	
3	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: The center did not have a current parent authorization form for one child's prescription medication, as the form was located with the child files which were not onsite. A current medical authorization from the parent is required when medication is kept on the premises. In addition, the medication had expired in September 2025.	Working with Parents to get Proper Signage for med auth form	2/27/26	

NAME - Agency Worker
Amelia Gruber

Date Issued
2/13/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed