DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISC

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/17/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if app This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.4 and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public S may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing spe Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected com date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanct penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be g notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Three Little Birds Lrng Center Llc	4000593664 / 001 - 2008656

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
4120 N 128Th St Brookfield WI 530051828	262-271-8813	8/31/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: Staff A did not have a completed background check for Three Little Birds Lrng Center LLC.	Filled out background check on Portal	9/4/2026	
2	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: The CPR certificate on file for Staff B expired on July 22, 2026. There was no updated certificate available for review.	Signed up for class on 9/19/26 Also completed online for in between time	9/19/26	

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3	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Baby wipes labeled keep out of reach of children were accessible in the two year old rooms. The cabinet under the diaper changing table in the toddler room was not secured allowing for access to wipes, lotions, and creams labeled keep out of reach of children.	Locked cabinet	9/4/26	
4	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The medical log books for the infant and two year old classrooms were not reviewed within the past six months.	Director reviewed all medical logs	9/3/26	
5	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: The documentation for one child in the infant room and one child in the toddler room indicated that their intake forms had not been updated within the past three months.	Parent signed intake for that child	9/3/26	

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6	251.09(1)(L) **Infant & Toddler - Soft Materials In Cribs** Description: At the time of the visit one infant was sleeping wrapped in a loose blanket which was partially covering their face. A second child was sleeping on top of a loose sleep sack. Part way through the visit the second child was placed inside the sleep sack.	Removed loose items when not in use.	9/3/2026	

NAME - Agency Worker
Deborah Kersting

Date Issued
9/3/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/9/2026