Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/3/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Our Little Treasures Child Care Llc	6000592606 / 001 - 2007748

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5847 N 37Th St Milwaukee WI 532094017	414-491-8995	5/4/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: The attendance was not properly maintained or current on 5/4/2026. One child was present with 2 children listed on the attendance sheet.	The child was properly signed in upon arrival and later signed out when leaving the facility on the bus. Going forward there will be clear documentation on all arrivals and departures including when leaving and returning the same day. Attendance will be reviewed daily.	08-23-2026	
2	250.05(2)(c) **Staff File - Days, Hours Worked** Description: Documentation of the actual hours a provider was used to meet the applicable staff-to-child ratio was not observed on file.	Our Little Treasures understand the requirements to document the actual hours worked by all staff members used to meet staff to child ratios. Going forward the facility will maintain accurate work hours records and use a consistent staff sign in and out procedure Records will be kept at the facility and available for review.	08-23-2026	

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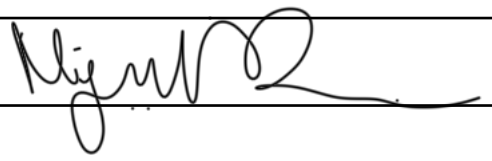
Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5847 N 37Th St Milwaukee WI 532094017	414-491-8995	5/4/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.055(1)(L) **Procedure - Number, Names, Whereabouts Known At All Times** Description: The tracking procedure was not accurate as 1 child was present with 2 children listed on the attendance sheet. The attendance sheet is used as the tracking method.	The child reference during visit had been signed into the attendance record and was later signed out even leaving the facility to get on the bus.	08-23-2026	
4	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: Items labeled "keep out of reach of children" were observed accessible to children in an unlocked mirrored bathroom cabinet and in the another bathroom "closet".	Immediately after licensing visit all items “keep out of reach of children and other materials were removed from accessible areas to children. Both bathroom mirror and cabinet are now maintained and secured. There will be routine checks to make sure all is secured.	08-23-2026	
5	250.06(4)(b) **Fire Extinguisher** Description: Documentation of the fire extinguisher inspection was not completed annually. The last documented inspection was conducted April 2025.	The fire extinguisher was updated, initialed as advised on site during visit. The fire extinguisher will be inspected As required, documentation will be maintained at the facility. There will be a yearly reminder to ensure the inspection and documentation are completed annually.	08-23-2026	

NAME - Agency Worker
Crescenta Sabree, Tiisha Harrell

Date Issued
8/20/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
08-23-2026