

Date Correction Plan Due 7/29/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Fields And Flowers Child Care Llc		Provider Number / Facility ID Number 0000591850 / 001 - 2007079		
Address - Facility (Street, City, State, Zip Code) 5190 S 18Th Ave West Bend WI 530959281		Telephone Number 262-674-1184	Date - Regulation Visit 7/8/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Based upon observation the most recent compliance was not posted within the center.	Monitoring Results was printed and posted day of visit.	7/8/25	
2	251.04(4)(a)2.d. Parent Notification - Child's Whereabouts Unknown Description: Based upon investigation immediate notification was not provided to the parent of a child who's whereabouts were unknown to the assigned provider. The center told the parent the following morning.	Parents will be notified immediately going forward	7/8/25	

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3	251.055(1)(a) Supervision Of Children Description: Based upon self report on June 26, 2025, a six-year-old child was not supervised for approximately 20-25 minutes when two child care workers took the group of children into the classroom leaving the child alone in the outdoor play space. Repeat violation: Previously cited on 3/20/2025, 8/28/2024	Policy was reviewed with all staff and new policies were put into place to prevent it from happening.	7/8/25
4	251.055(1)(f) Child Tracking Procedure Description: Based upon self report on June 26, 2025, child care workers did not conduct a name to face attendance upon returning to the classroom, with their group of children, resulting in a six-year-old child being left on the play ground for approximately 20-25 minutes. The workers realized the child was missing when they were preparing for lunch.	Policy was reviewed with all staff and new policies were put into place to prevent it from happening. The staff involved were dismissed from working here.	7/8/25

NAME - Agency Worker
Amanda Holz

Date Issued
7/15/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Morgan Newyo

7/24/25