

Date Correction Plan Due 8/12/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Hands That Help Lrng Center		Provider Number / Facility ID Number 1000591671 / 001 - 2006877		
Address - Facility (Street, City, State, Zip Code) 6617 W Capitol Dr Milwaukee WI 532162039		Telephone Number 414-249-3772	Date - Regulation Visit 7/22/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. Child Record - Health History Description: Health history information on file for Child #1 does not identify whether or not Child #1 has any medical conditions.	Parent of Child #1 was contacted on 7/23/2024 and asked to complete and initial paperwork, which was completed 7/26/2024. All files have been audited to ensure completeness. Owner will complete monthly audits to improve quality improvement.	07/31/2024	
2	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff B, who provides care and supervision to children under 5 years of age has not documented completion of a department-approved training in in abusive head trauma, and appropriate ways to manage crying, fussing or distraught children prior to beginning to work with children under 5 years of age.	Staff B has registered for the abusive head trauma class which takes place on 7/30/2024. All staff files have been audited to ensure completeness. Owner will complete monthly audits to improve quality improvement.	07/31/2024	

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3	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff A, Staff B and Staff F have not completed training on child abuse and neglect reporting requirements within one week after beginning work.</p>	<p>Staff has taken the Child Abuse & Neglect training, provided by the Wisconsin Dept of Children and Family Services.</p>	07/31/2024	
4	<p>251.06(9)(f)5. Food - Thawing</p> <p>Description: A bag of frozen meatballs are observed thawing in the sink rather than in the refrigerator, under cold running water or on the defrost setting in the microwave.</p>	<p>A discussion was had with the Cook regarding thawing food, Cook stated her intentions were not to thaw, but begin meal prep. Staff was provided and asked to review the training on making accommodations for food unthawing in the refrigerator.</p>	07/31/2024	
5	<p>251.07(2)(b) Policy - Child Guidance</p> <p>Description: Staff B failed to implement the center's written policy that provides for positive guidance and re-direction when making the following comments to a group of 3-5 year old children: "You can go sit in your chair and have a seat. This is potty time. Now we ain't coming back and don't be sayin you gotta do it later. Put it down I said! You don't have to be by her all the time."</p>	<p>Center director met with Staff B to discuss her inappropriate tones and phrases when redirecting children on 7/22/2024. Both owner and Center director met with Staff be on 7/26/24 and provided written disciplinary action and given an article to read regarding Redirecting Challenging Behaviors.</p>	07/31/2024	

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6	251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: Some snacks served do not meet the USDA minimum requirements when Pop Tarts, Rice Krispy treats, Lucky Charm bars, fruit snacks and ice cream sundaes are served to meet the snack components.	Snacks not meeting the USDA requirements have been removed from the center and replaced with healthier choices.	07/31/2024
7	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: A medication authorization on file for Child #1 for an over the counter pain reliever does not identify the time the medication is to be administered and instead states to administer the medication "as needed." In addition, the length of the authorization (one month) exceeds the time of the bottle that the medication can be administered without seeking medical attention for symptoms.	Parent will sign a new medication authorization form allowing us to administer medication at a specific time and days will be specified and will not exceed the recommended timeframe.	07/31/2024

NAME - Agency Worker
Maureen Slatten

Date Issued
7/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
07/30/2024

Abijah Kirk