

<b>Date Correction Plan Due</b> 5/7/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Nanny's Touch Child Dev And Lrng Ctr		7000591627 / 001 - 2006829		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
9111 W Lisbon Ave Milwaukee WI 532222722		414-578-1612	4/17/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(b) <b>Compliance With Rules</b>  Description: Licensee has not reported and added two individuals for background check compliance.	Licensee will report and add these two individuals for background check compliance.	7/31/2024	
2	251.04(6)(a)2. <b>Child Record - Emergency Medical Consent</b>  Description: Child #2 was missing written consent from the parent for emergency medical care or treatment. It should also be noted that this child had a documented fish allergy.	Parent will review "Health History and Emergency Care Plan" and make necessary changes.	7/31/2024	

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3	251.04(6)(a)4. <b>Child Record - Field Trip Authorization</b>  Description: Child #2 was missing authorization from a parent for the child to participate in field trips and other off-premises activities.	Center does not participate in field trips and other off-premises activities.	7/31/2024	
4	251.04(6)(a)6. <b>Child Record - Health History</b>  Description: Child #1 and #3 had incomplete health history reports on file. Child #1 had a non-food allergy listed, but there were no triggers, signs/symptoms to watch for, steps a childcare provider should follow, or any other directions listed. Child #3 had a non-food allergy indicated, but the allergy was not documented, nor were there any triggers, signs/symptoms to watch for, steps a childcare provider should follow, or any other direction listed.	Parents of these children will review health history reports and make necessary changes.	7/31/2024	
5	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Child #2, at least 2 years of age but under 5 years of age, did not have an updated health report on file. The one on file was dated 2/8/22.	Parent of child #2 will provide updated health report.	7/31/2024	

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6	251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: Two children were not signed out on 4/16/24 in the Rainbow Room.	Daily Attendance Record will be checked periodically throughout the day to make sure it is filled out correctly.	7/31/2024	
7	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: Staff A, B and D did not have current staff record forms for the current center. Their staff record forms on file were from the previous center.  Staff C did not have a completed staff record form on file.	All staff files will be reviewed and updated.	7/31/2024	
8	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff B and D have been for more than 30 days and do not have a staff health report on file.	All staff files will be reviewed and updated.	7/31/2024	
9	251.05(2)(a)8. <b>Staff Record - Orientation</b>  Description: There was no documentation of completed orientation for staff as employees of Nanny's Touch Child Development and Learning. The orientation on file was from the previous center.	All staff files will be reviewed and updated.	7/31/2024	

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10 251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff C, who has been employed for over one month, did not have completion of Child Abuse and Neglect training on file.	All staff files will be reviewed and updated.	7/31/2024	
11 251.05(3)(gr)2. <b>Meal Prep Personnel - Orientation</b>  Description: Staff D, identified as the cook, did not participate in orientation.	All staff files will be reviewed and updated.	7/31/2024	
12 251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b>  Description: Staff D, identified as the cook, did not complete and document at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.	All staff files will be reviewed and updated.	7/31/2024	
13 251.055(1)(a) <b>Supervision Of Children</b>  Description: On two separate occasions during the monitoring visit on 4/17/24, a child was seen running out of a classroom to the bathroom. They were not being supervised by a child care worker who was within sight and sound.	When children go to the bathroom they will be supervised by a child care worker.	7/31/2024	

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14	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The center did not implement/adhere to a tracking procedure to ensure the number, names, and whereabouts of children in care were known at all times. The center uses their attendance as tracking; however, their attendance was not accurate during the monitoring visit on 4/17/24, therefore, their tracking was not accurate.</p>	Center will implement/adhere to a child tracking procedure that is accurate at all times.	7/31/2024	
15	<p>251.06(10)(dm)1. <b>Washrooms - Sanitary Conditions</b></p> <p>Description: The bathroom floor was dirty and had a sticky residue on it.</p>	Bathroom floor will be cleaned.	7/31/2024	
16	<p>251.06(2)(a) <b>Potential Source Of Harm On Premises</b></p> <p>Description: There was a broken chair in the Rainbow Room, which was accessible to children and could potentially cause harm.</p> <p>There was a torn sleeping bag in the Rainbow Room that had stuffing coming out of it, which was accessible to children and could potentially cause harm.</p> <p>There was a 'play kitchen' set in the Dino room, that had a cracked plastic sink, which was accessible to children and could potentially cause harm.</p>	The broken chair and torn sleeping bag will be thrown out and the sink in the play kitchen will be repaired.	7/31/2024	

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17	251.06(2)(b) <b>Electrical Or Hot Surface Protection</b>  Description: An outlet cover was missing in the Dino Room.	All electrical outlets will have an outlet cover put in.	7/31/2024	
18	251.06(2)(n) <b>Garbage Containers - Construction &amp; Disposal Schedule</b>  Description: The garbage container in the Rainbow was overflowing.	All garbage containers will be checked periodically throughout the day to avoid overflowing.	7/31/2024	
19	251.06(9)(d)1.b. <b>Food Storage - Refrigeration Units</b>  Description: A thermometer in the kitchen freezer read at 6 degrees Fahrenheit.	Thermometer in kitchen freezer will be replaced with new, working thermometer.	7/31/2024	
20	251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: A container of Goldfish crackers was opened but not stored in a tight-fitting container.  A bag of pretzels was opened but not stored in a tight-fitting container.	All food will be stored in tight-fitting containers after opening.	7/31/2024	

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21	251.08(4)(b) <b>Driver Orientation - Requirement</b>  Description: Staff C, identified as the driver, did not complete a training before transporting children.	Staff C will complete training to be center driver.	7/31/2024	
22	251.08(4)(c)1. <b>Driver Record - Obtain &amp; Review</b>  Description: Staff C, identified as the driver, did not have a driving record available at the time of the licensing visit.	Staff C will have a driving record in file.	7/31/2024	
23	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: A child's intake form was not updated with any changes in development or routine; it was last updated on 8/23/23.	All children's intake forms will be updated.	7/31/2024	
24	251.09(3)(a)2. <b>Infant &amp; Toddler - Food &amp; Formula Brought From Home</b>  Description: A container of formula was labeled with the child's name but not dated.  A container of Puffs was labeled with the date it was opened, however, the label states to discard after 14 days of opening. The container was opened since January 2024.	All formula and food containers will be labeled properly and discarded in the proper time.	7/31/2024	

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**NAME - Agency Worker**  
Katrina Tarantino, Kristin Keck

**Date Issued**  
4/23/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



**Date Signed**

4/30/2024