

<b>Date Correction Plan Due</b> 7/12/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> The Nurturing Nook Generations		<b>Provider Number / Facility ID Number</b> 8000591608 / 001 - 2006804		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2330 N Prospect Ave Milwaukee WI 532114455		<b>Telephone Number</b> 414-220-8494	<b>Date - Regulation Visit</b> 6/12/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(1)(a) <b>Supervision Of Children</b>  Description: On May 31, 2024, children were not supervised to prevent harm and ensure safety when a two year old child was left alone in a classroom for approximately 22 minutes. This incident was self-reported.	<i>Staff were retrained on the process for ensuring the whereabouts of all children at all times, including during transitions. The number of children in each classroom will be verified using the Name-to-Face tracking procedure in Pro Care Family Engagement. Small group transition logs have also been put into place and will be used for tracking when a group of children separate from the group or classroom for any period of time.</i>	6/7/24  6/24/24 small group transition log	
2	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: On May 31, 2024, tracking was not implemented in the Jungle classroom when a child was left alone inside the classroom for approximately 22 minutes. Staff report not completing a face to name check or counting the number of children prior to taking the other children outside.	<i>Staff were retrained on the process for ensuring accurate child tracking at all times. Name-to-Face roster designations as well as the time/verification spot checks will be completed by teachers every 60 minutes while in the classroom and every 15 minutes while out of the classroom via the Pro Care Family Engagement.</i>	6/7/24	

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NAME - Agency Worker  
Cindy Matuszak

Date Issued  
6/28/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Mary Wandy*

7/3/2024