

Date Correction Plan Due 4/25/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Casa De Corazon		Provider Number / Facility ID Number 2000591582 / 001 - 2006781		
Address - Facility (Street, City, State, Zip Code) 6 Odana Ct Madison WI 537191109		Telephone Number 608-690-3590	Date - Regulation Visit 4/4/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1 did not have documentation of the initial health examination on file.	<i>The parents had been contacted to submit the missing form, but never did because they were focused on moving out of state. They no longer attend.</i>	<i>4/15/2025 - last day of attendance at Casa</i>	
2	251.05(2)(a)1. Staff Record - Personal Information Description: Staff C record form was incomplete, missing personal information, previous work experience and emergency contact information.	<i>Staff member completed their staff record and it is appropriately filed.</i>	<i>4/4/2025</i>	

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B did not have a physical examination report within the 30 days of being hired that indicated the person was free of illness and able to work with children.	<i>This staff member has an appointment to obtain this signed form on 4/23/2025.</i>	<i>4/23/2025</i>	
4	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: The center was missing documentation of days and hours worked when the child care worker was included in the staff-to-child ratio. Staff did not sign in or out at Toddlers A, Infants A and Infants C.	<i>Staff have been correctly recording their attendance in both the original and new forms.</i>	<i>4/14/2025</i>	
5	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: According to the attendance record from March 24, 2025, to April 4, 2025, the staff-to-child-ratio was exceeded in multiple rooms when children were cared by one child care worker from approximately 7:30 a.m. to 9:00 a.m.	<i>New written attendance form was created to streamline more accurate attendance record keeping in addition to use of casa App.</i>	<i>4/14/2025</i>	

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6	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The Infant C room medical log book was not reviewed every 6 months to ensure that all possible preventive measures are being taken.	All medical log books have been reviewed and signed in each classroom, and calendar reminder added for completion every 6 months	4/15/2025
7	251.09(4)(a)10. Infant & Toddler - Diapering Lotions, Powders, Salves Description: The directions of diapers lotions, powders or salves on use by children were not posted in the diaper changing area.	Chart containing necessary information regarding diapering lotions, powders, salves posted in each diapering area.	4/17/2025

NAME - Agency Worker
Luzdarys Marquez

Date Issued
4/9/2025

SIGNATURE Certified Operator or Designee / Licensee or Designee

Luzdarys Marquez

Date Signed

4/15/2025