DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 7/13/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL** 715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Gitigaaning Early Learn Center		**Provider Number / Facility ID Number** 6000591536 / 001 - 2006731	
Address - Facility (Street, City, State, Zip Code) 24467 State Road 35 Siren WI 548729048	**Telephone Number** 715-349-8262	**Date - Regulation Visit** 6/25/2026	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: Upon a review of staff schedules, the center does not have accurate documentation of days & hours worked and in which specific classrooms for staff who are being counted in staff-to-child ratio, as is required by rule.	A color coded sheet that everyone signs in and out of Room for breaks, Open, Close, step in and just in room. It get Clipped in with our Roll call sheets in binder.	7-2-26	

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2	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: It was observed that there was only ~5 inches of energy-absorbing surfacing underneath climbing equipment that is more than 4 feet in height. It was reported by the program that children have been using this equipment. Rule requires an energy-absorbing surface with a depth of at least 9 inches under climbing equipment that is 4 feet or more in height, and in a fall zone of 4 feet beyond the equipment.	Company hired to bring in more wood chips. Level it out to all fall zones 9inches.	7-13-26	
3	251.06(2)(i) **Deteriorating Paint** Description: Deteriorating paint was observed on multiple door trims in the outdoor play area.	Paint sanded down and Repainted.	7-1-26	
4	251.07(4)(a) **Naps Or Rest Periods Requirement** Description: It was observed during the visit that children in the Oak Room were not provided a rest period, nor provided with a sleeping surface in accordance with DCF 251.07(4)(cm). Rule states that all children under the age of 5 years old who are in care for more than 4 hours shall have a nap or rest period. A rest period was provided after staff were prompted by the licensing specialist.	DCF Rule on naptime was gone over with staff that are in preschool Room. It was also addressed at a staff meeting to all staff.	6-29-26	

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5	251.09(1)(L) **Infant & Toddler - Soft Materials In Cribs** Description: It was observed during the visit that a sleep surface intended for use by a child under the age of 1-year-old had multiple soft items hanging on the side of the crib and placed inside the crib. It was reported by staff that the child uses a pacifier with a soft object attached, which are prohibited by rule.	All soft materials have been taken down from Cribs. Went over safe Sleep with teachers.	6-29-26	

NAME - Agency Worker
Amelia Gruber

Date Issued
6/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7-10-26