

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
4/12/2024

TO FILE A COMPLAINT CALL
262-446-7800

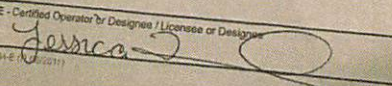
Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 251.04(2)(i) and (3)(d), DCF 251.04(2)(l) and (3)(f), DCF 252.41(1)(L) and (2)(a). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.857. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Latoya Little Steps To Success
Provider Number / Facility ID Number 2000591402 / 001 - 2006578

Address - Facility (Street, City, State, Zip Code) 2161 S 15th St Milwaukee WI 532152617
Telephone Number 414-722-1710
Date - Regulation Visit 3/6/2024

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.04(5)(a)1.a. Child Record - Enrollment Information - Other Emergency Contact	Description: There was no emergency contact information on file for Child #5. Repeat violation: Previously cited on 12/6/2023	Child # 5 emergency contacts has been updated to children enrollment folders. In the future I will not accept any children without enrollment folder complete.	04-08-2024	
2 250.04(6)(a)1m. Child Record - Health History	Description: Health history and care plans observed incomplete. Child #2-4 has no food allergies with no triggers, symptoms etc. Child #5 has a listed allergy with no triggers, symptoms etc. Repeat violation: Previously cited on 12/6/2023	child # 2-4 food allergies with no triggers, symptoms has been updated. In the future all children food allergies will be completed before start date. Child # 5 allergy has been updated. In the future no child can start unless food allergies are completed.	04-08-2024	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 250.04(6)(a)4.b. Child Record - Physical Exam - Over 2, Under 5 Description: There was no health report on file for Child #1.	Child #1 health report was updated to enrollment folder. I will not accept any children without a complete health report.	04-08-2024	
4 250.05(2)(d)1.a. Staff File - Physical Examination - Illness Description: There was documentation stating Staff C was free from illness	Staff C document was completed and put in her file. In the future no staff could start unless fill forms are completed.	04-08-2024	
5 250.05(2)(d)1.b. Staff File - Physical Examination - Physical Ability Description: There was no physical exam on file staff C.	Staff C physical exam was updated. In the future I will not let employee work without a physical exam completed and on file.	04-08-2024	
6 250.05(4)(a) Staff Orientation - Documentation Description: There is no staff orientation on file for staff C. Repeat violation: Previously cited on 12/6/2023	Staff C orientation covering emergency procedures has been updated to employee folder. In the future I will not hire anyone without giving them the proper emergency procedure.	04-08-2024	
NAME - Agency Worker Tameka Thompson, Creasanta Sabree		Date Issued 3/29/2024	
SIGNATURE - Certified Operator for Designee / Licensee or Designee 		Date Signed 04-08-2024	

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