

Date Correction Plan Due  
7/31/2024

# NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Auntie Helping Mommies

6000591206 / 001

Address - Facility (Street, City, State, Zip Code)

4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number

414-841-5003

Date - Regulation Visit

7/10/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 202.08(11)(b) Each Child Shall Have A Personal Clean Sheet Or Blanket Or Both And Pillowcase If A Pillow Is Used.  Description: A child was sleeping on the provider's bed during the visit.	I will no longer have children in my room sleep during business hours All children do have they own clean / or new sheets and cots	7/22/2024	

Name - Certified Operator / Licensed Center

Auntie Helping Mommies

Provider Number / Facility ID Number

6000591206 / 001

Address - Facility (Street, City, State, Zip Code)  
4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number  
414-841-5003

Date - Regulation Visit  
7/10/2024

Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

2

202.08(12)(c)

The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.

Description: Child #2 was missing a written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator.

I gave parent written contract to fill out.

It's signed and fill out

July  
27,  
2024

3

202.08(12)(f)1-4

Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:  
1. The Parents' Home And Work Phone Numbers.  
2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.  
3. The Parents' Signed Consent For Emergency Medical Care.  
4. A Name And Number To Call If The Child Requires Emergency Medical Care.

Description: Child #2 was missing emergency contact and physician/medical facility information on the Enrollment and Health History Information form on file.

I gave parent the paper to fill but

She will return on Aug 1 2024

gave parents forms  
July 23, 2024  
Return papers  
Aug 2, 2024

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Auntie Helping Mommies

6000591206 / 001

Address - Facility (Street, City, State, Zip Code)  
4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number  
414-841-5003

Date - Regulation Visit  
7/10/2024

Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

4 202.08(12)(g)  
The Certified Child Care Operator Shall Be In Ongoing  
Communication With A Child's Parent Or Ensure That A  
Substitute Child Care Provider Is In Ongoing Communication  
With A Child's Parent By Using Information Obtained On The  
Department-Provided Child Care Intake For Child Under 2 Years  
Form, Which Collects Essential Information For Infants And  
Toddlers, To Individualize The Program Of Care For Each Child  
Under 2 Years Of Age.

Description: Child #1 was missing the Under 2 Years form on file.

I gave parent  
form to fill out  
waiting for parent  
to return form

July  
27, 2024

5 202.08(12)(i)  
The Certified Child Care Operator Shall Be In Ongoing  
Communication With A Child's Parent Or Ensure That A  
Substitute Child Care Provider Is In Ongoing Communication  
With A Child's Parent By Informing The Parent In Writing  
Whether The Premises And Child Care Business Are Covered By  
A Child Care Liability Insurance Policy.

Description: Child #1 and #2 were missing documentation stating the  
provider had ongoing communication with a/the child's parent by  
informing the parent in writing whether the child care has a liability  
insurance policy covering the premises and child care business.

I have communication  
with parents

July 11, 2024

Name - Certified Operator / Licensed Center

Auntie Helping Mommies

Provider Number / Facility ID Number

6000591206 / 001

Address - Facility (Street, City, State, Zip Code)

4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number

414-841-5003

Date - Regulation Visit

7/10/2024

Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

6 202.08(2)(am)1.  
A One-Unit Or Two-Unit Residential Building Shall Have A  
Functional Carbon Monoxide Detector Installed In The  
Basement And On Each Level Of The Building, Excluding The  
Garage And Attic, In Accordance With The Requirements Of S.  
101.647, Stats.

Description: The certifier was not able to go down the basement to  
check the carbon monoxide detector, the entrance door after the stairs  
was full of cob webs and the certifier was not able to reach for the light  
to see in the basement.

I have cleaned  
Basement

Carbon Monoxide  
works

Aug 1  
2024

I ordered  
Radon from  
Homedepot

7 202.08(2)(ar)  
The Home Shall Have A Functional Smoke Detector On Each  
Floor Level In Accordance With The Requirements Of S.  
101.645, Stats.

Description: The certifier was not able to go down the basement to  
check the smoke detector, the entrance door after the stairs was full  
of cob webs and the certifier was not able to reach for the light to see  
in the basement.

My Basement  
clean from cob  
webs

Smoke detector  
works

July  
27,  
2024

Provider Number / Facility ID Number

6000591206 / 001

Name - Certified Operator / Licensed Center

Auntie Helping Mommies

Telephone Number

414-841-5003

Date - Regulation Visit

7/10/2024

Address - Facility (Street, City, State, Zip Code)

4442 N 51st Blvd Milwaukee WI 532185705

Correction Plan

Expected Completion Date

Verification Date

Rule/Statute Number  
Noncompliance Statement

8 202.08(2)(c)  
The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.

Description: The garage was open and had hazardous items accessible to the children. The siding of the garage had sharp pieces that was lifting and accessible to children. There were boards, paper cardboard and metal pipes stored on the side of the garage accessible to the children.

I have close garage cleaned  
Cleaned the area  
Removed all hazardous objects and items  
July 26-27, 2024

9 202.08(2)(f)  
The Premises, Furnishings, And Equipment Shall Be Free From Litter And Vermin, Maintained In A Sanitary Condition, And In Good Repair.

Description: The outside areas were not in a sanitary condition and were in need of repair. There is a side wooden fence. It had two missing wooden panels. One panel was next to the fence. The other was lying over the tree bush.

I have put a order gate  
IN for a new fence will be  
the fence is not wood installed  
the fence will be fixed Sept 1  
2024

Accor Hit my fence

Name - Certified Operator / Licensed Center

Auntie Helping Mommies

Address - Facility (Street, City, State, Zip Code)

4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number

414-841-5003

Date - Regulation Visit

7/10/2024

Correction Plan

Expected Completion Date

Verification Date

Rule/Statute Number  
Noncompliance Statement

10 202.08(4)(a)1.  
For Each Child Under 2 Years Of Age, A Report Of A Physical Examination Conducted Not More Than 6 Months Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 6 Months Thereafter.

Description: Child #1 and #2 was missing health report update on file.

I gave parents form to fill out and return

Returned July 27 2024

I will also keep double checking files

11 202.08(4)(h)  
A Child Care Provider Shall Require All Children In The Provider's Care To Wash Their Hands With Soap And Warm Running Water Before Eating And After Toileting Or Handling Pets Or Animals.

Description: The operator did not wash the children's hand before providing them with a piece of bacon during the visit. Certifier stated to the provider, your dog ate the bacon from both the children hand. The operator did not wash the children hand when the operator's dog ate the bacon from the hands of the children.

I will pay more attention and wash hands

7/11/2024

Name - Certified Operator / Licensed Center

Auntie Helping Mommies

Provider Number / Facility ID Number

6000591206 / 001

Address - Facility (Street, City, State, Zip Code)

4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number

414-841-5003

Date - Regulation Visit

7/10/2024

Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

12

202.08(5)(i)

The Certified Child Care Operator Shall Keep Current And Accurate Written Records Of The Daily Hours Of Attendance Of Each Child In Care, Including The Actual Arrival And Departure Time Times For Each Child. If Children Are Transported To Or From The Premises Or School By The Operator Or Another Provider On Behalf Of The Operator, The Daily Attendance Record Shall Include The Actual Time The Child Was Picked Up Or Dropped Off.

Description: During the visit, 4 children was in care and was not signed in on the attendance sheet. During the visit, the operator sign in the 4 children.

I will make  
Sure all children  
are sign in and  
with signature

Double  
Check  
every  
AM-PM  
7/11/2024

Date Issued

7/17/2024

NAME - Agency Worker

Lou Thao

Date Signed

8/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Summer Mays