

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

TO FILE A COMPLAINT CALL

Date Correction Plan Due
1/23/2024NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Provider Number / Facility ID Number

6000591206 / 001

Name - Certified Operator / Licensed Center

Auntie Helping Mommies

Telephone Number
414-841-5003Date - Regulation Visit
1/8/2024Address - Facility (Street, City, State, Zip Code)
4442 N 51st Blvd Milwaukee WI 532185705

Correction Plan

Expected
Completion DateVerification
DateRule/Statute Number
Noncompliance Statement

- 1 202.08(12)(f)1-4
Prior To A Child's First Day Of Attendance For Any Child In Care,
Obtaining Information On A Form Prescribed By The
Department With Enrollment And Health History Information,
Including All Of The Following:
1. The Parents' Home And Work Phone Numbers.
 2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.
 3. The Parents' Signed Consent For Emergency Medical Care.
 4. A Name And Number To Call If The Child Requires Emergency Medical Care.

Description: The enrollment and health history information form on file for child #3 was incomplete and was missing page 3.

It was missing health history, including information about a child's special health care needs and emergency care plan. The Parents' Signed Consent For Emergency Medical Care. A Name And Number To Call If The Child Requires Emergency Medical Care.

To correct my files
I have sent out
all new forms
for parents to have
fill out and return

1/26/2024

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Auntie Helping Mommies

6000591206 / 001

Address - Facility (Street, City, State, Zip Code)

4442 N 51st Blvd Milwaukee WI 532185705

Telephone Number

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Date - Regulation Visit

1/8/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	<p>202.08(1m)(c) A Certified Family Child Care Operator Shall Submit A Completed Background Check Request Form To The Department Or Certification Agency For Each Potential Household Member Age 10 Or Older Prior To The Date On Which The Person Becomes A Household Member.</p> <p>Description: A third party was in the operator's bedroom and did not have a background check completed.</p>	<p>I understand during my operation however no one can be present unless background check is done and on site</p>	<p>1/26/2024</p>	
3	<p>202.08(2)(m)1. Pets In The Home Shall Be Tolerant Of Children And Vaccinated Against Rabies. The Rabies Vaccination Shall Be Documented With A Current Certificate From A Veterinarian.</p> <p>Description: During the visit, there were three dogs in the operator's bedroom. The operator was able to verify documentation of rabies vaccination for only one of the three dogs.</p>	<p>When having pets on premises make sure to have all documentation on file</p>	<p>1/26/2024</p>	
4	<p>202.08(4)(a)1. For Each Child Under 2 Years Of Age, A Report Of A Physical Examination Conducted Not More Than 6 Months Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 6 Months Thereafter.</p> <p>Description: Child #3 was missing a physical examination report on file after being enrolled for three months, and there was no follow-up physical update.</p>	<p>I have re-check all children folders New forms and will make sure all lines are filled out.</p>	<p>1/26/2024</p>	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>5 202.08(4)(a)2. For A Child 2 Years Of Age Or Older, A Report Of A Physical Examination Conducted Not More Than 2 Years Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 2 Years Thereafter</p> <p>Description: Child #4 was missing a physical examination report on file after being in enrolled for three months.</p>	<p>I have inform parents all forms need updated fill out and signed I will also make sure all forms are updated every couple weeks check files day</p>	1/26/2024	
<p>6 202.08(4)(i) A Provider Shall Change A Child's Wet Or Soiled Clothing Or Diapers Promptly From An Available Supply Of Clean Clothing Or Diapers. The Child's Diaper Shall Be Changed On An Easily Cleanable Surface That Is Cleaned With Soap And Water And A Disinfectant Solution After Each Use. The Disinfectant Solution Shall Be Registered With The U.S. Environmental Protection Agency As A Disinfectant And Have Instructions For Use As A Disinfectant On The Label. The Solution Shall Be Prepared And Applied As Indicated On The Label.</p> <p>Description: Per the operator's description, the correct 2-step method was not used to clean and disinfect the diapering surface.</p>	<p>After each change make sure to clean with 2 step method I have also post by changing table.</p>	1/26/2024	

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7	<p>202.08(6)(a) No Certified Family Child Care Operator May Have More Than 3 Children Under 7 Years Of Age Who Are Not Related To The Child Care Operator In Care At Any Given Time.</p> <p>Description: The attendance sheets were reviewed during the visit. The operator had more than 3 children under 7 year of age who were not related to the child care operator in care during the days of 11/30/2023, 12/6/2023, 12/7/2023, 12/8/2023, 12/12/2023, 12/13/2023, 12/14/2023, and 12/15/2023.</p>	<p>I have a better understanding of ratio of children. No more than 3 kids under 7 not related Also checking attendance making sure I'm keeping count of children.</p>	1/26/2024

NAME - Agency Worker
Lou Thao

Summer Mays

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued
1/9/2024

1/26/2024

Date Signed