

Date Correction Plan Due 9/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center My Little Home Child Care		Provider Number / Facility ID Number 0000590940 / 001 - 2006094		
Address - Facility (Street, City, State, Zip Code) 1619 Ranchland Dr Green Bay WI 543042922		Telephone Number 920-371-7295	Date - Regulation Visit 8/20/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)4.b. Child Record - Physical Exam - Over 2, Under 5 Description: Based on records review, the center did not have a health examination on file for child #1. El centro no tenia el examen fisico para uno de los ninos (# 1) en los archivos del centro.	My student's mother told me that her daughter has a doctor's appointment and she asked them to fill out those documents because she needs them for daycare.	09/08/2025	
2	250.04(6)(a)4m. Child Record - Immunization History Compliance Description: Based on records review, the center did not have the immunization records on file for child #1. El centro no tenia la informacion de las vacunas para uno de los ninos (#1) en los archivos del centro.	My student's mother told me that her daughter has a doctor's appointment and she asked me to fill out those documents because she needs them for daycare.	09/08/2025	

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Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
Noncompliance Statement			

NAME - Agency Worker
Gloribel Tegen

Date Issued
9/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Araceli Rodriguez *Araceli Rodriguez.*

Date Signed
09/050/2025