

<b>Date Correction Plan Due</b> 10/6/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ms. Clay's Learning Center Llc		<b>Provider Number / Facility ID Number</b> 0000590410 / 001 - 2005458		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2216 W Hopkins St Milwaukee WI 532061747		<b>Telephone Number</b> 414-748-0564	<b>Date - Regulation Visit</b> 9/17/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff B and Staff C do not have current biennial training in Child Abuse and Neglect. The training on file expired in February 2025.  Repeat violation: Previously cited on 10/3/2023	Update staff B and C child abuse and neglect	10/6/25	
2	251.055(2)(L) <b>Staff-To-Child Ratios - Non-Classroom Duties</b>  Description: Staff who is used to meet ratio is not free of classroom duties when meals and snacks are being prepared.  Repeat violation: Previously cited on 10/30/2024	Hire another staff part time	10/30/25	

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3	251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b>  Description: There is a large amount of dust on two fans in the toddler room.  Repeat violation: Previously cited on 10/3/2023	Dust the fans	9/18/25	
4	251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b>  Description: There is no thermometer in the freezer.	Add thermometer in the freezer	9/18/25	
5	251.07(4)(e) <b>Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness</b>  Description: The cots with bedding is not completely covered with a sheet, leaving blankets and sheets exposed.	Fix cover bedding to make sure its cover cots	9/18/25	
6	251.07(5)(a)5.b. <b>Menus - Plan</b>  Description: The menus are not dated.	Date Menus	9/18/25	

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7	251.07(5)(a)6. <b>Menus - Changes</b>  Description: Changes to the menus are not being kept on file for review.	Keep changes on file with meun	9/18/25	
8	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The medical log book has not been reviewed in the last 6 months. It was last reviewed on 12/30/24.	Make sure medical logo is reviewe	9/17/25	

**NAME** - Agency Worker  
Sara Cooney, Kristin Lange

Date Issued  
9/22/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee  
Latoya swift

Date Signed  
10/6/25