

Date Correction Plan Due
9/26/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

The Kid Kave Cc And Lmg Center

4000590304 / 001 - 2005351

Address - Facility (Street, City, State, Zip Code)

Telephone Number

Date - Regulation Visit

1014 E Vienna Ave Milwaukee WI 532121715

414-885-2655

9/10/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.04(6)(a) Child Record - Maintenance, Availability Description: The file for Child 5 was not available for review at the time of the licensing visit.	Retrieve the file	9-11-2024	Parent refused child was removed from roster
2 250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: Emergency contact information is not listed in the file for Child #3.	Retrieve information	9-11-2024	Parent refused to complete file child was removed from roster

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 250.04(6)(a)1m. Child Record - Health History Description: The health history information on file for Child 2 did not have the appropriate box marked to indicate any medical conditions.	Retrieve Information	9-11-2024	Child was Removed from Roster Due to Parent Refusal
4 250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: Child 2 enrolled in February 2024 and did not have documentation on file of completing an initial health exam within 3 months of enrollment.	Retrieve Information	9-11-2024	Removed from Roster
5 250.05(2)(a) Staff File - Staff Record Form Description: Staff A did not have all of the required personal information on file, such as staff's education, position, emergency contact, and prior work experience.	Information was posted	9-11-2024	
6 250.05(2)(c) Staff File - Days, Hours Worked Description: Staff hours were not documented on 9/9/24 and 9/10/24 when children were in care.	Back up Provider will not come into the facility unless an emergency has occurred	9-10-2024	

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7	250.05(2)(d)1. Staff File - Physical Examination - Form Description: Staff A does not have the required physical exam on file and has been working at the center for more than 30 days.	Back up Provider No longer will be at Facility unless it is an emergency	9-10-2024	
8	250.05(4)(a) Staff Orientation - Documentation Description: Staff A does not have documentation of a written orientation (staff orientation checklist) on file.	Back up Provider No longer will be at Facility unless an emergency	9-10-2024	
9	250.06(11)(b)4. Outdoor Play Space - Enclosure Description: The outdoor play space lacked a permanent enclosure not less than 4 feet high. The temporary orange fencing was laying on the ground, requiring additional stakes or ties to be needed.	outdoor play space is completely check before children are able to go out	9-10-2024	
10	250.06(2)(a) Electrical Or Hot Surface Protection Description: An electrical outlet in the upstairs bathroom did not have an outlet cover.	Electrical Plate was replaced	9-11-2024	

This form is used by certification / licensing staff to identify statute and / or administrative rule violations. It is not intended to be used as a noncompliance statement and correction plan. The noncompliance statement and correction plan must be completed by the due date listed above or administrative action may be taken. The noncompliance statement and correction plan must be submitted to the Department of Children and Families.

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11 250.06(2)(c) Access To Materials Potentially Harmful To Children Description: Several cleaning supplies, labeled keep out of reach of children, was observed in an unlocked closet in the upstairs hallway. Oxy Clean, laundry detergent, and Odor Blasters was observed in the kitchen and accessible to children. Repeat violation: Previously cited on 9/5/2023	Child Safety Lock was replaced	9-10-2024	
12 250.06(2)(e) Potential Source Of Harm On Premises Description: A knife was observed in the outdoor play space and accessible to children. **This was corrected during the monitoring visit**	Play area is checked thoroughly before children can enter play area	9-10-2024	
13 250.06(2)(m) Premises - Condition & Repair Description: The window on the door of the upstairs bathroom had a large crack in it and a light switch plate was missing on top of the stairs. In the outdoor play space, a broken picnic table was observed and had screws sticking out of the seat.	Bathroom door window was replaced	9-11-2024	

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14	250.06(9)(h) Meals & Snacks - Minimum Meal Requirements Description: Minimum USDA meal requirements are not always met. On 9/10/24, milk was not served to children in care.	Milk is offered with all milk and snacks	9-11-2024
15	250.06(9)(j) Meals & Snacks - Records Description: Written records of menus and snacks dating back at least 3 months were not available for review.	meals are planned and documented ahead of time	9-11-2024
16	250.07(6)(g)1. Hand & Face Washing Description: On 9/10/24, children's hands were not washed with soap and running water before and after lunch.	All children are cleaned after meals (All)	9-11-2024
17	250.09(3)(b) Infant & Toddler - Food & Formula Brought From Home Description: A container of formula brought from home was not labeled with the child's name and dated on the day of opening.	Labels are placed on infant formula	9-11-2024
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