Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/3/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ladybug And Friends Lrng Center	9000590039 / 001 - 2004872

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
2153 N 42Nd St Milwaukee WI 532081307	414-935-2288	8/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a) **Child Record - Maintenance, Availability** Description: There was no enrollment form on file for Child #2.	Will have mom complete a form upon pickup	8/13/2026	
2	250.04(6)(a)1.g **Child Record - Enrollment Information - Authorized Pickup** Description: Persons authorized to call for/receive child was not listed for Child #2 as there was no enrollment form on file for review.	will have mom Complete the form at pickup	8/13/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.04(6)(a)1m. **Child Record - Health History** Description: The parent/guardian did not sign/date the health history form for Child #2.	Parent signed Health form at pickup	8/13/2026	
4	250.04(6)(a)5. **Child Record - Consent For Emergency Medical Treatment** Description: Child #2 did not have emergency medical care/treatment authorized as there was no enrollment form on file for review.			
5	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: On 7/30/26, two children were signed in on the attendance form but not signed out.	will make sure every one is signed in and out upon arrival/depart	8/13/2026	
6	250.05(2)(c) **Staff File - Days, Hours Worked** Description: The provider has not consistently been documenting their hours on the attendance form.	staff will sign themselves in and out upon their arrival/departure	8/13/2026	

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Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
250.05(3)(e)2. **Provider Training - Current Cpr Certificate** Description: Staff A did not have a current/updated CPR certificate on file for review (expired 3/2026).	staff will upaated CPR certification	11/1/2026	
250.06(2)(b) **Access To Potentially Dangerous Items** Description: In the outdoor space, there was a rubber mat that is supposed to be staked into the ground but is not and metal stakes are exposed which is a potential hazard to children playing.	items were remoed	8/13/2026	
250.09(4)(b) **nfant & Toddler - Diaper Changing Surface - Disinfection** Description: The diaper changing pad was not easily cleanable as here is a small tear on the surface exposing the interior foam.	item will be replaced	11/1/2026	

Agency Worker
ylor, Joel Marquez

Date Issued
10/20/2026

URE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/22/2026