

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

Date Correction Plan Due 1/24/2020	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Dream Chasers Academy LLC		Provider Number / Facility ID Number 9000589889 / 001 - 2004629	
Address - Facility (Street, City, State, Zip Code) 5226 W Hampton Ave Milwaukee WI 532185016		Telephone Number 414-393-7026	Date - Regulation Visit 12/18/2019
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record  Description: The daily attendance record is not current and accurate. 9 children are present in the center however arrival times have only been recorded on the daily attendance record for 6 of the children. In addition, a departure time has not been recorded for one child who has left the center. Per a review of previous attendance records there are numerous instances of departure times not having been recorded for children.	Attendance will be taken daily and <del>will</del> will make sure times are accurate and children who are in care is signed in	12/19/19
2	251.05(2)(a)1. Staff Record - Personal Information  Description: Staff record information on file for Staff A and B pertaining to previous child care experience is incomplete.	Staff will complete staff record form with child care experience	12/19/19

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3	251.05(2)(a)3.a. Staff Record - Physical Examination  Description: A completed physical examination form that was completed within 12 months prior to nor more than 30 days after the person was hired is not on file for Staff A, Staff B, and the licensee. Staff A has been employed since 10/8/19; Staff B since 10/4/19. The licensee became licensed on 9/19/19.	Staff A + B Both have a completed examination form.	1/11/2020
4	251.05(3)(b) Shaken Baby Syndrome Prevention Training  Description: Staff A, the lead infant room teacher has not completed a department-approved training in shaken baby syndrome and abusive head trauma, and appropriate ways to manage crying, fussing, or distraught children prior to beginning to work with children under 5 years of age.	Staff A has completed SBS training	1/11/2020
5	251.055(1)(a) Close Supervision Of Children  Description: Children in the infant classroom were not closely supervised by a child care worker who is within the sight and sound of the children to guide the children's behavior and activities, prevent harm and assure safety when the infant teacher repeatedly left the classroom to go into the bathroom. The bathroom is separate from the classroom. The infant teacher also failed to supervise infants eating a snack when she walked away from the infants and kept her back turned to them while picking up toys on the opposite side of the classroom.	Children will be closely supervised at all times.	12/19/19

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6	251.055(1)(f) Child Tracking Procedure  Description: The center failed to adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times. There is no tracking of the 5 children present in the 2 year old classroom.	Will make sure all staff are tracking each kid in care.	12/19/19
7	251.06(1)(d) Inside Temperature - Minimum  Description: The bathroom outside of the infant classroom is less than the required minimum temperature of 67 degrees. The bathroom contains a potty seat and a sign on the wall indicates the bathroom is used for potty training.	Will make sure heat is at the right temperature	1/27/2020
8	251.06(2)(a) Potential Source Of Harm On Premises  Description: Cots are stacked vertically and leaning against the wall in the infant classroom.	Cots will be placed on the floor the correct way	12/19/19

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9	251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure  Description: Children in the infant classroom are observed being placed in high chairs without being given any activities. One child is placed in a high chair for a prolonged period prior to being fed snack and after completing snack is taken out of the high chair for a few minutes only to be returned to the high chair without being provided any activity.	Staff will make sure children are only in the highchairs during <del>and</del> the time that they eat or if they are doing an activity. Staff will not keep them in highchairs for long periods of time	12/19/19
10	251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements  Description: USDA minimum meal requirements are not being met. Per the report of the infant room teacher and the licensee a 9 month old infant is fed whole milk instead of formula during the time he is in the care of the center.	Licensee talked to you and now the child is back on formula	12/19/19
11	251.07(5)(a)5.a. Menus - Post  Description: A menu for meals and snacks provided by the center has not been posted in the kitchen as required.	Menus will be posted in the kitchen	12/19/19

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12	251.07(5)(a)5.b. Menus - Plan  Description: Menus for meals and snacks have not been planned at least one week in advance. A daily menu is posted on the parent board containing the meals/snacks to be served on 12/18/19 only.	Weekly menus will be planned and posted	12/19/19
13	251.07(5)(a)6. Menus - Changes  Description: Changes to the menu are not recorded. The menu for 12/18/19 does not match what was actually served for lunch per the report of staff.	Menu will match what's being served.	12/19/19
14	251.09(1)(am) Infant & Toddler - Intake Information  Description: There is no infant/toddler intake information on file for one child in care in the infant classroom.	We will make sure all infant/toddler in care have intake information on file inside the classroom	12/19/19
15	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information  Description: Infant/toddler intake information is not available in the 2 year old classroom where 3 one year olds are being cared for.	Infant and toddlers will be cared for in their classroom where there intake forms are located	12/19/19

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16	251.09(1)(d) Infant & Toddler - Assignment To Room & Caregiver  Description: Three one year olds are not being cared for in their regularly assigned classroom when they are being cared for in the 2 year old classroom throughout the visit.	One year olds will be cared for in there classroom at all times	12/19/19
17	251.09(3)(a)11. Infant & Toddler - Care During Feeding  Description: A child in a high chair in the infant classroom has not been strapped into the high chair with the safety straps.	Children will <del>be</del> strapped in highchairs at all times while in highchairs.	12/19/19
18	251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula  Description: Bottles are not rinsed after use in the infant classroom.	Bottles will be rinsed after every use	12/19/19
19	251.09(3)(c) Infant & Toddler - Bottles And Nipples  Description: An infant bottle that was observed in a bin that contained approximately 10 dirty infant bottles. The bottle was removed from the dirty bottle bin by the infant teacher, and the bottle was then prepared and fed to an infant. The bottle and nipple were not cleaned and sanitized prior to feeding the bottle to the infant.	Bottles will be cleaned after every use	12/19/19

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20	<p>251.09(4)(b)                      Infant &amp; Toddler - Sinks In Self-Contained Area</p> <p>Description: 3 one year olds are being cared for in a classroom without a sink throughout the visit.                      Also, the portable sink in the infant classroom, which is designated as the handwashing sink is being used for food preparation during the visit.</p>	<p>Teachers will use correct sink when preparing food                      Also one year olds will stay in the classroom where there is a sink</p>	<p>12/19/19</p>

NAME - Certification Worker / Licensing Specialist  
 Maureen Slatten

Date Issued  
 1/8/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

1/17/19