

Date Correction Plan Due 2/27/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliances. Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center The Learning Palace Llc		Provider Number / Facility ID Number 4000589734 / 002 - 2006039			
Address - Facility (Street, City, State, Zip Code) 8749 W Fond Du Lac Ave Milwaukee WI 532252014		Telephone Number 414-719-7920	Date - Regulation Visit 1/22/2024		
	Rule/Statute Number Noncompliance Statement	Correction Plan	<table border="1"> <tr> <th data-bbox="1521 818 1725 846">Expected Completion Date</th> <th data-bbox="1725 818 1883 846">Verification Date</th> </tr> </table>	Expected Completion Date	Verification Date
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1	251.04(6)(a)1 Child Record - Enrollment Information Description: Enrollment information observed incomplete for Child #4. Child was missing physician/medical facility information. Repeat violation: Previously cited on 7/18/2022	Enrollment form was reissued. Moving forward this will be reviewed before child's 1st day.	<table border="1"> <tr> <td data-bbox="1521 846 1725 1089">2-20-24</td> <td data-bbox="1725 846 1883 1089"></td> </tr> </table>	2-20-24	
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2	251.04(6)(a)4. Child Record - Field Trip Authorization Description: There was no field trip/other off-site activity participation consent on file for Child #5, Child #6 or Child #7.	Field trip authorization has been reviewed and will be checked before children's first day.	<table border="1"> <tr> <td data-bbox="1521 1089 1725 1385">2-20-24</td> <td data-bbox="1725 1089 1883 1385"></td> </tr> </table>	2-20-24	
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3	251.04(5)(a)5 Child Record - Health History Description: There was no health history form on file for Child #4. The health history on file for Child #7 and Child #8 was incomplete. The forms were missing triggers and symptoms for non-food allergies. Repeat violation: Previously cited on 11/18/2023	Health history forms were reissued for Child #7 and #8	3-1-24	
4	251.04(6)(a)6m Child Record - Immunization History Description: There was no immunization record on file for child #3 or Child #5.	Moving forward: Immunization forms will be collected before 30 days after child is enrolled.	3-1-24	
5	251.04(6)(a)8 a Child Record - Physical Exam - Under 2 Description: There was no physical exam on file for Child #4 who is under the age of 2.	Child #4 has an updated physical on file.	2-21-24	
6	251.04(6)(a)8 b Child Record - Physical Exam - Over 2, Under 5 Description: There was no physical on file for Child #5 who is three years of age. Repeat violation: Previously cited on 10/21/2022, 7/18/2022	Child #5 has an updated physical on file.	2-24-24	

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7	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The attendance was observed inaccurate. There were 6 children not signed out on January 19, 2024. Repeat violation: Previously cited on 11/16/2023, 1/12/2023	Attendance has been reviewed with staff and is being updated in real time.	2-2-24	
8	251.05(2)(a)5 Staff Record - High School Diploma Description: There was no high school diploma on file for Staff C.	Staff C has issued a request for her diploma.	3-15-24	
9	251.05(2)(a)6 Staff Record - Days & Hours Worked Description: Documentation of days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio was not maintained. Repeat violation: Previously cited on 11/16/2023, 3/28/2023	Director has reviewed the importance of signing in/out each day when counting toward ratio.	2-2-24	
10	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: There was no evidence of Infant/Child CPR/AED on file for Staff C or Staff D. Repeat violation: Previously cited on 11/16/2023	Staff C has had her CPR documentation provided. Staff D has enrolled in a course to renew her CPR.	3-12-24	

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11	251.05(3)(g)2 Assistant Child Care Teacher - Qualifications Description: There was no evidence of education qualifications on file for Assistant teacher Staff D	Assistant Teacher Staff D has provided proof of training that has been added to Staff Folder.	2-26-24	
12	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: The preschool room did not have a qualified teacher providing supervision for the 5 children present. Staff E is qualified as an assistant teacher Repeat violation: Previously cited on 7/18/2022	Staff E has been updated as a Lead Teacher in the Portal.	2-27-24	
13	251.055(1)(f) Child Tracking Procedure Description: Children were not properly tracked in the preschool room. There were 5 children present and only 4 children on the tracking form. Repeat violation: Previously cited on 3/28/2023, 7/18/2022	Teacher has been reminded to track children upon arrival and departure.	2-2-24	
14	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: There were seven children in the toddler classroom five children were under the age of 2. Repeat violation: Previously cited on 3/28/2023, 10/21/2022, 7/18/2022	There has been an additional teacher hired for the toddler classroom.	2-26-24	

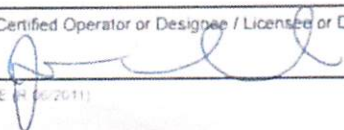
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15 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There was a container of Clorox wipes accessible on a shelf in the preschool room. Repeat violation: Previously cited on 3/28/2023, 1/12/2023	A shelf has been installed in this classroom to prevent harmful materials from being in reach.	2-20-24 A		
16 251.09(1)(k) Infant & Toddler - Bedding Description: The playpen sheets in the toddler classroom were observed loose and not tucked or tight fitting.	Playpen sheets have been replaced with fitted sheets.	1-23-24		
17 251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: There were two infants observed sleeping in a crib with a blanket.	Reminders have been given to teachers as well as posted in the classroom to leave cribs empty.	1-23-24		
18 251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula Description: Several infant and toddler bottles and cups were observed sitting out and not refrigerated or rinsed after use.	Cups & bottles are rinsed/refrigerated after each use.	1-23-24		

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NAME - Agency Worker
Tameka Thompson

Date Issued
2/13/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2-24-24