

Date Correction Plan Due 4/15/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Itty Bitties Daycare		7000589657 / 001 - 2004244	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
1119 Cedar St Wausau WI 544014353		970-302-9232	3/31/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: Staff A did not have current documentation on file of completing child abuse and neglect training.	Staff completed Mandated reporter training in 2025 but could not locate the completion certificate. Staff completed Mandated Reporter training a second time, and certificate was sent to licensing the same day as the site visit. Staff has set a biennial reminder in calendar of staffs phone to complete and send to licensing in the future	3/31/26
2	250.05(4)(c)4. Continuing Education - Documentation Of 12 Month Period Description: Staff A did not have documentation of completing 15 hours of continuing education in 2025.	Staff did not document completing 15 hrs of continued education training. Staff has started this years continued education training to have it completed well before the end of the year. Training will be documented immediately after each completion. Staff has a calendar reminder set for 1/1/27 to start continued ed training to avoid this in the future.	7/1/26

NAME - Agency Worker
Bonnie Davis

Date Issued
4/1/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Mary Schalon

4/14/26