

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
608-422-6765

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**  
Mindis Sunshine Playhouse Childcare Center  
Provider Number / Facility ID Number 5000588935 / 001 - 2002983

**Address - Facility (Street, City, State, Zip Code)**  
223 Progressive Dr Baraboo WI 539138738  
Telephone Number 608-253-5557

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.07(2)(e) <b>Child Guidance - Prohibited Actions</b></p> <p>Description: On 10/08/24, Staff A grabbed a toy away from a child, hit the child on the hand, picked up the child by one arm and put the child in an infant jumper. Staff A then yelled at the child. This incident was self-reported by the center.</p>	<p>As soon as admin was alerted to the situation on 10/10/24, an investigation began. Staff A was immediately terminated, licensing was contacted, and subsequent reports were filed as necessary, fully cooperating with DCF throughout the investigation.</p>	10/10/24	
<p>2 251.07(3)(a)1. <b>Indoor Equipment - Developmental Level, Size</b></p> <p>Description: On one occasion, an infant was placed in a jumper, unsupported, when the child was not able to hold up their head.</p>	<p>Staff working in the Nursery classroom have gone over training materials for proper age/age development for placement in each jumper for the classroom. We will ensure that all staff receive this training when working Nursery classrooms.</p>	10/23/24	

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Provider Number / Facility ID Number

Mindi's Sunshine Playhouse Childcare Center

5000588935 / 001 - 2002983

Address - Facility (Street, City, State, Zip Code)  
223 Progressive Dr Baraboo WI 539138738

Telephone Number  
608-253-5557

Date - Regulation Visit  
10/22/2024

Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

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NAME - Agency Worker  
Amy Anderson

Date Issued  
11/12/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Amy Anderson*

11/16/2024