

Date Correction Plan Due 8/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(O), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Mind's Sunshine Playhouse Childcare Center

Address - Facility (Street, City, State, Zip Code)
223 Progressive Dr Baraboo WI 539138738

Telephone Number
608-253-5557

Provider Number / Facility ID Number
5000588935 / 001 - 2002983

Date - Regulation Visit
8/12/2024

Rule/Statute Number Noncompliance Statement	Description	Expected Completion Date	Verification Date
1 251.05(3)(c) Cardiopulmonary Resuscitation Training	Description: Staff B does not have a current certificate in infant and child CPR/AED. Repeat violation: Previously cited on 9/6/2023	8/28/24	

- We have a large dry erase board in the office that is designated to tracking due dates for CPR/Mandated Reporter/Continuing Education Hours/etc. for each staff member. It is right across from the Director's desk in a prominent area.
- We are now using ProTrainings for our CPR/AED training and renewals. There is a dashboard set up through ProTrainings that keeps track of due dates for CPR renewals and automatically sends them out to the individual staff member when it is time to renew.
- We also are looking to add a regular section to our Staff Meeting agenda that will give reminders of upcoming deadlines for trainings that are due.
- This staff member has until 08/28/2024 to have it completed to stay on the schedule.

NAME - Agency Worker
Amy Anderson

Date Issued
8/14/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
[Signature]

Date Signed
08/22/24

