DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
6/5/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
New Frontiers Preschool	1000588921 / 001 - 2002961

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
350 Double Tree Ln Grafton WI 530249699	262-662-6088	9/15/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)2.c. **Parent Notification - Injury, Consumption Of Allergen, Incorrect Medication** Description: Based upon record review, the center failed to provide parent notification immediately on three occurrences when a head injury such as a bump, blow or jolt to the head occurred to a child while in care. Repeat violation: Previously cited on 7/21/2025	Will review policy with all staff and make abundantely clear with new staff during orientation. 10/14/2025 - Reviewed policy during all-staff meeting. 2/17/2026 - Reminder of policy sent via email to all staff.	10/14/2025	

NAME - Agency Worker
Amanda Holz

Date Issued
5/22/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Holly M. LeMay

Date Signed
5/26/2026