DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
6/25/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
New Frontiers Preschool		1000588921 / 001 - 2002961
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
350 Double Tree Ln Grafton WI 530249699	262-662-6088	6/3/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Based on records review, staff member C, did not have the required physical examination after being employed for more 30 days.	Staff member C originally provided an "After Visit summary" after a physical which we thought was sufficient, on 6/3/25, they were directed to complete a physical and have the staff Health Report signed within two weeks or would be suspended.	Completed on 6/16/26	
2	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: In the older children's playground, there was a gap at the base of the fence that was between 5 inches to one foot high by 4 feet long.	Admin filled in the gap with woodchips immediately after the monitoring visit. Our handyman will fill the area under the fence with clay and mulch to build a brim and prevent rain from washing the woodchips out, longterm.	6/25/26	

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3	251.06(11)(bm)3. **Outdoor Play Equipment - Construction, Condition** Description: In the older children's playground, there were two toy lawnmowers that were broken and had sharp edges. The provider removed both items during the visit.	Both items were immediately removed during the visit	Completed on 6/3/26	
4	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: Based on observation the refrigerator in the Eagles' Room was not working.	This was actualy the refrigerator in the Bears classroom. We were aware, a new one was already ordered, and they were using the adjacent classroom's refrigerator. The broken refrigerator was removed on 6/3/26.	New refrigerator was delivered on 6/9/26.	
5	251.06(3)(b)1. **Emergencies - Routes And Shelter Areas Posted** Description: Based on observation, the Badgers' Room did not have the fire evacuation route and the tornado shelter areas posted.	We reprinted this sign and displayed it in Badgers by the next week.	Completed on 6/9/26	
6	251.06(9)(d)2.b. **Food Storage - Distance Above Floor** Description: In the kitchen, there were 4 boxes of crackers placed on the floor. The provider corrected this item during the monitoring visit.	The boxes of crackers were immediately picked up off of the floor and placed on the shelf.	6/3/26	

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7	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: Based on records review, in the infants room, there were 5 intake forms that had not been updated in the past 3 months.	Caterpillars teachers were instructed ~~to~~ immediately after the visit to have families update the Intake forms.	completed on 6/10/26	

NAME - Agency Worker
Gloribel Tegen

Date Issued
6/11/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Holly M. LeMay

Date Signed
06/25/2026