

Date Correction Plan Due 9/2/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

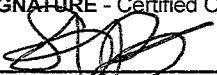
Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Phelps Day Care		Provider Number / Facility ID Number 7000588617 / 001 - 2101241		
Address - Facility (Street, City, State, Zip Code) 4451 Old School Rd Phelps School Phelps WI 545549237		Telephone Number 715-545-2724	Date - Regulation Visit 8/18/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: The fencing around the outdoor play space is not 4 feet in height.	moving wood chips away from fence - replacing fence per maintenance	11/25/25	
2	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Staff are not using the disinfectant per label instructions after doing diaper changes in the infant/toddler room. Repeat violation: Previously cited on 7/16/2024	Purchased additional diaper changing pads in order to keep current product per maintenance	8/22/25	

NAME - Agency Worker
Brooke Lampe, Dezarae Wierzba

Date Issued
8/18/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
08-18-2025