Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/21/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
The Shepherd's Kids Preschool	5000588285 / 001 - 2002042

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
1846 Parkfield Ct Suamico WI 541737938	920-434-4899	9/4/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: Based on observation on 9/4/25, the outdoor play yard enclosure had a gap greater than four inches on the north gate door. The gap measured about seven inches.	We moved mulch on to the ground by the gate and evened it out. We will add this spece to when we check the mulch by the swings each year.	9/9/26	
2	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: Based on observation on 9/4/26, the outdoor play yard had numerous thistle plants accessible to children.	We are a nature-based 4K, so there will be more natural elements in our playground. That being said we resprayed the thistles and pulled them out, then are adding more mulch.	9/18/26	

NAME - Agency Worker
Dao Xiong

Date Issued
9/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jennifer K. Trudell

Date Signed
9-9-26