

Date Correction Plan Due 2/12/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Saint Edward's Montessori School Inc.		Provider Number / Facility ID Number 8000588308 / 001 - 2002025		
Address - Facility (Street, City, State, Zip Code) 1129 Bellevue Ave Eau Claire WI 547033263		Telephone Number 715-952-5115	Date - Regulation Visit 12/13/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(o) Report - Change In Transportation Services Description: The center had stopped providing transportation services to children in late 2023. The center failed to report to the department within 5 calendar days when they started providing transportation services to children again in 2024.	- reported to licensior at visit - ^{highlight} include this licensing rule in our Transportation folder	12/13/24	
2	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There was no documentation of a fire drill for November 2024. The center is required to keep written records of dates and times of all the required evacuation and emergency drills. Repeat violation: Previously cited on 10/26/2023	- put drill reminders in our calendar each month - admin - sends message each month to staff as reminder - admin checks emergency drill form 1x a month	12/13/24	

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3	251.08(4)(b) Driver Orientation - Requirement Description: There was no documentation that Staff B and Staff C had received the required annual licensing driver training. Repeat violation: Previously cited on 10/26/2023	<ul style="list-style-type: none"> Staff B + C recieved the training include training in checklist of annual transportation folder review 	1/4/2025	
4	251.08(4)(c)1. Driver Record - Obtain & Review Description: There was no documentation that an annual driving record had been obtained and reviewed for Staff A. Repeat violation: Previously cited on 10/26/2023	<ul style="list-style-type: none"> Staff A obtained driving record add driving record due dates to calendar-alert driver when needed 	1/1/2025	

NAME - Agency Worker
Jennifer Stubbe, Wendy Badzinski

Date Issued
1/29/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Stephano Reboledo

Date Signed

2/11/25