

Date Correction Plan Due 3/12/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center The Learning Tree Child Care Center		Provider Number / Facility ID Number 0000587680 / 001 - 2001137	
Address - Facility (Street, City, State, Zip Code) 3260 Birch St Eau Claire WI 547034037		Telephone Number 715-834-5439	Date - Regulation Visit 2/14/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter. Child #7 and Child #8 do not have documentation of a follow-up exam within the past 6 months. Repeat violation: Previously cited on 8/10/2023	We sent reminders home to parents to turn in all documents needed for physical exam.	5/1/24	

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 State of Wisconsin
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2	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Each child 2 years of age and under age 5 shall have an initial health examination not more than one year prior to nor later than 3 months after being admitted to the center, and a follow-up health examination at least once every 2 years thereafter. Child record #6 did not have documentation of a follow-up health examination at least every 2 years. Repeat violation: Previously cited on 8/10/2023	We sent reminders home to all parents to turn in all health exam documents	5/1/24
3	251.09(1)(am) Infant & Toddler - Intake Information Description: Prior to admision, the center shall obtain written information from a child's parent or guardian to individualize the program of care for the child. One child in the Infant room did not have a written individualized care plan from the parent and the child was in care on the day of the monitoring visit.	We will make sure all children have an intake form before starting daycare.	5/1/24

NAME - Agency Worker
Jennifer Stubbe

Date Issued
2/27/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

4/10/24