

Date Correction Plan Due 4/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Hearts And Minds Childcare Llc		Provider Number / Facility ID Number 3000587623 / 003 - 2004248		
Address - Facility (Street, City, State, Zip Code) 8980 N 85Th St Milwaukee WI 532242104		Telephone Number 414-263-8943	Date - Regulation Visit 4/10/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. Child Record - Health History Description: Child 3, identified as having allergies, did not have documentation of additional information needed regarding care.	Parent has updated Health History form with additional information needed regarding care.	4/15/2025	
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B did not have documentation of completion of training in child abuse & neglect laws, identification, or reporting.	Staff B will complete Biennial Training in child abuse and neglect laws, identification, or reporting	04/30/2025	

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3	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Staff A, the identified cook, did not have documentation of having completed four hours of training in kitchen sanitation, safe food handling, and nutrition.	Staff A will complete documentation of four hours of training in kitchen sanitation, safe food handling, and nutrition	05/15/2025	
4	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Air freshener was accessible to children in the bathroom. Repeat violation: Previously cited on 3/5/2024	Corrected at time of visit	4/10/2025	
5	251.07(5)(a)5.a. Menus - Post Description: Menus were not posted in the kitchen. Repeat violation: Previously cited on 9/6/2024	Menus posted in kitchen	04/17/2025	
6	251.07(5)(a)5m. Menus - Repeating Description: Menu items repeated in a week period when wheat grain cereal and crackers were listed every day for breakfast and snack.	Menus have been corrected to avoid repeating items in a week period	04/17/2025	

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7	251.07(6)(dm)2. Medical Log - Pages & Entries Description: The medical log book was not numbered completed through and on all pages.	New Medical Log Books have been ordered and they will be updated to redlect that they contain numbers completed through and on all pages	04/30/2025
			Verification Date

NAME - Agency Worker
Cindy Matuszak

Date Issued
4/11/2025

4/23/25

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed