

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
9/4/2024

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**

Children Of America Menomonee Falls

8000585138 / 001 - 1014732

**Address - Facility (Street, City, State, Zip Code)**  
N56 W14192 Silver Spring Dr Menomonee Falls WI 53051

**Telephone Number**  
262-373-1710

**Date - Regulation Visit**  
8/20/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1</p> <p>251.07(6)(dm)2. <b>Medical Log - Pages &amp; Entries</b></p> <p>Description: There were two entries in the medical log book that did not include a staff signature. This was corrected at the time of the visit.</p> <p>Repeat violation: Previously cited on 1/23/2024</p>	<p>See Attached</p>	<p>9/4/24</p>	
<p>2</p> <p>251.09(3)(a)14. <b>Infant &amp; Toddler - Feeding From Baby Food Containers</b></p> <p>Description: There was baby food that was served to an infant from the jar and the leftovers were saved in the refrigerator.</p>	<p>See Attached</p>	<p>9/4/24</p>	



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NAME - Agency Worker

Date Issued

Rhonda Brueggemann, Sarah Stormont

8/20/2024

SIGNATURE, Certified Operator or Designee / Licensee or Designee

Date Signed

8/21/24





## Corrective Action Plan

Licensing Non-Compliance and Violations

School Name: Menomonee Falls

Inspection Date: August 20<sup>th</sup>, 2024

Noncompliance or violation summary received: August 21<sup>st</sup>, 2024

Plan of Correction Due date: September 4<sup>th</sup>, 2024

Plan of Correction Submitted: August 21<sup>st</sup>, 2024

Today's Date: August 21<sup>st</sup>, 2024

### 1. Violation:

- Standard or Regulation:
  - 251.07(6)(dm)2 Medical Log- Pages & Entries
- Summary of the requirement stated in licensing regulations:

There were two entries in the medical log book that didn't include a staff signature. This was corrected at the time of visit.
- The circumstances of the violation:
  - *Toddler B Medical Logbook did not have a staff signature next to two separate entries.*
- Correction already made.
  - *Staff member signed next to entries immediately. Director followed up with staff members that may use that book and further training on entries for medical log books will be discussed at staff meeting.*
- Additional corrections
  - *A Member of Management will review Log Book's weekly.*



2. **Violation:**

- Standard or Regulation:

- 251.09(3)(a)14

- Summary of the requirement stated in licensing regulations:

Infant & Toddler- Feeding From Baby Food Containers

- The circumstances of the violation:

- *There was baby food that was served to an infant from a jar and the leftovers were saved in the refrigerator.*

- Correction already made.

- *Infant teachers trained to empty baby food into bowls and discard the remainder of the food afterwards. This will be discussed and trained further at staff meeting.*

- Additional corrections

- *Will assign training to all Infant teachers CUR105 on CCEI.*

***I attest that this action plan accurately reflects the actions I have taken or have proposed to take to ensure substantial compliance for my school, teachers, and general operations.***

School Director Name:     Kristina Hrapsky    

School Director Signature

Executive Director Name:     Yvette Vana    

Executive Director Signature: