Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/2/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Lighthouse Kids West 6510	0000582650 / 004 - 2008674

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
6510 Schroeder Rd Madison WI 537112426	608-441-9408	9/3/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. **Child Record - Immunization History** Description: Child 1 did not have documentation on file that indicates the child's immunization history is in compliance with s. 252.04, Stats., and ch. DHS 144.	Parents- brought the immunization history.	9-29-26.	
2	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: Child 1 did not have documentation of the initial health examination on file.	The parents already brought the medical report	9-1-2026	

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3	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A did not have a physical examination report within the 30 days of being hired that indicated the person was free of illness and able to work with children.	She no longer works. with us. to ensure everyone has the necessary trainings.	9-28-26.	
4	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Staff A was missing documentation of having completed Abusive Head Trauma Prevention Training prior to beginning to work with children under 5 years of age.	She no longer works. with us. to ensure everyone has the neccesary trainigs	9-25-26	
5	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff A did not have a current certificate of completion for infant and child cardiopulmonary resuscitation and automated external defibrillator use.	She no longer works. with us. to ensure everyone has the necessary training.	9-28-26	
6	251.05(4)(a) **Staff Orientation - Develop, Implement, Document** Description: Staff A was missing documentation of having received and completed an orientation within the first week of starting to work at the center.	Teacher already has orientation Form She no longer works. with us.	9-1-26.	

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7	251.05(4)(c)2m. **Continuing Education Requirement - Less Than 8 Months** Description: Staff A did not have documentation of having completed at least 2 monthly hours of continuing education.	She no longer works with us. to ensure everyone has the necessary training.	9-28-26	
8	251.07(3)(b)2. **Equipment - Quantity For Indoors** Description: There were not enough play equipment at the Seahorse room to allow each child a choice of at least 3 activities.	We have ordered the necessary equipment For the Children.	9-23-26.	
9	251.07(4)(e) **Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness** Description: In the Seahorse classroom bedding was not stored in a clean and sanitary manner when the sleeping bags were not in a hygienic manner.	The teachers have created a storage space For sleeping bags.	9-8-26.	
10	251.07(5)(a)6. **Menus - Changes** Description: September menu and fruits changed in a menu were not recorded and posted visible for parents.	We will be notifying parents of menu changes through our Procare app.	9-1-26.	

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11	251.07(6)(dm)3.a. **Medical Log - Observation Or Evidence Of Injury** Description: Staff members did not record in the medical logbook any incidents that occurred to a child while under their care	Staff were trained to make the records in the medical log	9-8-26.	
12	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The director or the director's designee did not review records of injuries with staff every 6 months to ensure that all possible preventive measures are being taken.	I have Signed the medical log Already	9-3-26.	
13	251.09(4)(a)10. **Infant & Toddler - Diapering Lotions, Powders, Salves** Description: The directions of apply lotions, powders or salves to a child during diapering were not posted in the diaper changing area.	A document with instructions For the use of lotion, powders, and diapers was Placed near the diaper Changing area.	9-3-26.	

Teresa Gonzalez 9-23-26.

NAME - Agency Worker
Luzdarys Marquez

Date Issued
9/17/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed