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| <b>Date Correction Plan Due</b><br>5/5/2026 | <b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b> | <b>TO FILE A COMPLAINT CALL</b><br>608-422-6765 |
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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|---|--|---|---|------------------------------|
| <b>Name - Certified Operator / Licensed Center</b><br>Lighthouse Kids West                          |  | <b>Provider Number / Facility ID Number</b><br>0000582650 / 001 - 1012083 |   |                              |
| <b>Address - Facility (Street, City, State, Zip Code)</b><br>6402 Schroeder Rd Madison WI 537112424 |  | <b>Telephone Number</b><br>608-441-9408                                   | <b>Date - Regulation Visit</b><br>4/10/2026 |                              |
|   | <b>Rule/Statute Number<br/>Noncompliance Statement</b>   | <b>Correction Plan</b>  | <b>Expected<br/>Completion Date</b>         | <b>Verification<br/>Date</b> |
| 1   | 251.04(2)(k)<br><b>License Posted &amp; Visible</b><br><br>Description: The child care license was not posted visible to the public near the entrance or in some other conspicuous area of the center.   | It has already been placed in a visible location.                         | 5/4/26.                                     |                              |
| 2   | 251.04(6)(b)<br><b>Current, Accurate Daily Attendance Record</b><br><br>Description: Attendance record at the Dolphins room was not accurate when 12 children were presented and 6 were check-in. Staff members stated they used multiple attendance records and sometimes is difficult to keep track of all of them.<br><br>Repeat violation: Previously cited on 7/17/2025, 11/26/2024 | I spoke with the teacher; she is now making the correct record            | 5/4/26.                                     |                              |

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| 3 | <p>251.06(2)(d)<br/><b>Access To Materials Potentially Harmful To Children</b></p> <p>Description: A gallon of paint was stored under children's sink accessible to children at the bathroom used by 4k children.</p> <p>Repeat violation: Previously cited on 4/12/2024</p>       | <p>The gallon of paint was removed.</p>   | <p>5/4/26</p>               |                      |
| 4 | <p>251.07(6)(f)1.a.<br/><b>Medication Administration - Parent Authorization</b></p> <p>Description: There was a prescribed medication for an infant stored at the center without a written parent's authorization form.</p> <p>Repeat violation: Previously cited on 4/12/2024</p> | <p>I spoke with the teachers about the authorization forms signed by the parents when they were administering medication.</p> | <p>5/4/26</p>               |                      |
| 5 | <p>251.07(6)(f)1.b.<br/><b>Medication Administration - Containers &amp; Labeling</b></p> <p>Description: A child's medication stored at the center was not in the original container and labeled with the child's name, dosage and directions for administration.</p>              | <p>I spoke with the teachers about the importance of having containers and labels for medicines.</p>                          | <p>5/4/26</p>               |                      |
| 6 | <p>251.07(6)(i)2.<br/><b>Adult Handwashing</b></p> <p>Description: Staff member did not change her gloves and washed her hands after cleaning a child's runny nose.</p> <p>Repeat violation: Previously cited on 9/23/2025, 10/17/2024</p>   | <p>I talk to the teachers about handwashing, hygiene.</p>   | <p>5/1/26</p>               |                      |

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| 7   | 251.09(4)(a)3.<br><b>Infant &amp; Toddler - Diaper Changing Surface Disinfection</b><br><br>Description: The alternative disinfecting solution of water mixed with bleach was not prepared daily when staff members stated they prepared them as needed every 3 or 4 days. | I spoke with the teachers; the disinfectant solution needs to be prepared every day. | 05/04/26  |

**NAME - Agency Worker**  
Luzdarys Marquez

**Date Issued**  
4/21/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

TERCIA GASPAR F.

5-5-26