

Date Correction Plan Due 8/8/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lighthouse Kids West		Provider Number / Facility ID Number 0000582650 / 001 - 1012083		
Address - Facility (Street, City, State, Zip Code) 6402 Schroeder Rd Madison WI 537112424		Telephone Number 608-441-9408	Date - Regulation Visit 7/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(6)(a)6. Child Record - Health History</p> <p>Description: School Age children 1 and 2 did not have health history documentation on file.</p> <p>Repeat violation: Previously cited on 10/17/2024</p>	<p>We reviewed the Forms, and for those missing, we asked the parents to complete the student's file.</p> <p>We use Gradelink app.</p>	7-22-25	
2	<p>251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: Children's attendance record from the week of July 14, 2025 was inaccurate when the School Age program and DPI instructional time were sign in and out in the same attendance sheet.</p> <p>Repeat violation: Previously cited on 11/26/2024</p>	<p>We remind the staff to check the children's attendance, and the DPI attendance is separate from the child care attendance.</p>	7-22-25	

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3	<p>251.05(2)(a) Staff Record - Maintenance & Availability</p> <p>Description: School Age Staff files were unavailable for licensing review.</p> <p>Repeat violation: Previously cited on 1/9/2025</p>	The new staff files are being reviewed and checked for completeness.	7-21-25	
4	<p>251.05(2)(a)2. Staff Record - Completed Background Check</p> <p>Description: School Age staff members did not complete a child care background check that indicates they were eligible to work as specified in s. 48.686, Stats., and ch DCF 13.</p> <p>Repeat violation: Previously cited on 1/9/2025, 8/20/2024</p>	The background documents is on our portal.	7-21-25	
5	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: School age staff days and worked hours record was inaccurate when some staff did not sign-in, in multiple rooms.</p>	We are already working on the attendance list of the teacher	7-21-25	
6	<p>251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</p> <p>Description: Children's mats were not placed at least 2 feet from the nearest sleeping child.</p>	I have spoken with teachers about the distance limit of those beds. We are working on it	7-21-25	

Name - Certified Operator / Licensed Center Lighthouse Kids West		Provider Number / Facility ID Number 0000582850 / 001 - 1012083	
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
7	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: Several medications for a school-age child were stored at the center without a valid authorization for administering them. The medications were not in their original labeled containers, and some were expired.	We notified the parents that the medication was returned	7-21-25
			Verification Date

NAME - Agency Worker
Luzdarys Marquez, Sarah Stormont

Date Issued
7/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

8/7/25