

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
5/19/2025

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

My Little Dreamers Cc Center LLC

Provider Number / Facility ID Number
3000580408 / 002 - 2002268

Address - Facility (Street, City, State, Zip Code)
4036 N 51st Blvd Milwaukee WI 532161375

Telephone Number
414-935-2138

Date - Regulation Visit
1/29/2025

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(o) Report - Change In Transportation Services Description: The center failed to report and get approval for transportation. The center has been contracting transportation services for eight families since October 2024.	I didn't know that covering the transportation cost for parents was a violation, we have stopped paying for families and is now in the process of pending transportation parent has filed out the form and it is in the child file.	1/29/2025	
2	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: One child who comes to the center by school bus does not have an alternate arrival form. Repeat violation: Previously cited on 8/28/2024		1/31/2025	

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3 251.04(6)(a)6. Child Record - Health History Description: Child # 3 does not have any health history information on file.	Parent was given the form again and the child is not able to return without the form completed.	1/29/25	
4 251.04(7)(a) Disclosure Of Personal Information Description: Children's daycare scheduled which lists the child's full name, date of birth and days and hours they attend the center are posted on several boards throughout the center, visible to anyone.	We removed the lists out of every classroom and throughout the center.	1/29/25	
5 251.05(2)(a)2. Staff Record - Completed Background Check Description: A caregiver background check has not been conducted for a driver, the center contracts transportation with.	I don't know that the driver needed a background check since we didn't work for it, but now I do know so I will conduct a background check.	5/13/2025	
6 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B and Staff D do not have a physical on file and have been employed for longer than 30 days. Repeat violation: Previously cited on 8/28/2024	Staff was photographed on file now.	2/18/2025	

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<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Staff are not consistently documenting their days and hours worked when used to meet ratio. On 1/27/25 a staff member is signed into the Little Clouds room but never signed out.</p> <p>Repeat violation: Previously cited on 8/28/2024</p>	<p>We had a meeting about the importance of signing in and out on assignments making sheets.</p>	1/29/2025	
<p>251.05(3)(g)1. Assistant Child Care Teacher - Supervision</p> <p>Description: Staff A who is an assistant teacher was alone in a classroom and was not working with a lead teacher.</p>	<p>The lead teacher was in that classroom called in that staff so we were not staffed. We will not</p>	1/30/2025	
<p>251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: When we arrived at the center a child care teacher was not supervising the group of children in the Little Clouds room. Staff A was alone in the Little Clouds room for a short period of time and is not lead qualified.</p> <p>Repeat violation: Previously cited on 8/28/2024</p>	<p>We will make sure all classrooms are supervised with a lead teacher even if the lead teacher is calls in.</p>	1/30/2025	

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10	251.06(2)(b) Electrical Or Hot Surface Protection Description: An outlet in the school age room was not guarded. This was corrected during the visit.	A plug protector was put inside the outlet right away. Teachers	1/29/2025	
11	251.06(9)(d)2.a. Food Storage - Dry Food Description: There is an open box of Cherrio's which is not stored in a zip-type closures or metal, glass or food grade plastic containers with tight-fitting covers and shall be labeled. Repeat violation: Previously cited on 5/3/2023	Cherrios was covered inside a food grade plastic container and labeled with a date.	1/29/2025	
12	251.08(1)(c) Transportation Policy - 3Rd Party Description: The licensee did not document in the center policies that transportation provided through a written or verbal contract with another individual or organization meets the requirements of this section.	I didn't know that it was considered 3rd party because I was copying the cost for parents.	1/29/2025	
13	251.08(4)(b) Driver Orientation - Requirement Description: There is a no driver orientation on file prior to driver transporting for the center.	Now that I know now the driver will have a driver orientation on file prior to transporting for the center.	2/7/2025	

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14	251.08(4)(c)1. Driver Record - Obtain & Review Description: A driving record was not obtained or reviewed prior to having a driver provide transportation for contacted transportation.	Driver will have a copy of driving record prior to providing transportation.	2/1/2025	
15	251.08(5)(b) Vehicle Inspection Report Description: There is no vehicle inspection report on file for the vehicles the center contracts transportation with.	We will make sure we have a vehicle inspection report for any vehicles used to transport children.	2/1/2025	

NAME - Agency Worker

Sara Cooney, Kristin Lange

Date Issued
5/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed