

<b>Date Correction Plan Due</b> 10/1/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> My Little Dreamers Cc Center Llc		<b>Provider Number / Facility ID Number</b> 3000580403 / 002 - 2002268	
<b>Address - Facility (Street, City, State, Zip Code)</b> 4036 N 51St Blvd Milwaukee WI 532161375		<b>Telephone Number</b> 414-935-2138	<b>Date - Regulation Visit</b> 8/28/2024
	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1     251.04(6)(a)5. <b>Child Record - Alternate Arrival / Release Agreement</b>  Description: Children who are transported by a transportation company do not have an alternate arrival/departure form on file.	All children who is transported by a transportation company will have to fill out a alternate arrival/departure form, and I will file it.	9/15/2024	
2     251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Child #1 and Child #6 do not have documentation of immunizations.  Repeat violation: Previously cited on 5/3/2023	Child #1 & #6 both have immunization records inside of files	9/15/2024	

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3	251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: Attendance is not current and accurate at the time of the visit on 8/28/24. Three children who are present are not signed in on the attendance sheet.  On 8/27/24 5 children are signed in on the attendance sheets but they are not signed out.	Staff will sign each child in and out after arrival and departure.	8/28/24	
4	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff B and Staff C do not have a physical on file.	Staff will get physicals so that we can put them in their files.	9/28/24	
5	251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b>  Description: Documentation of staff hours are not accurate. At the time of the visit Staff G was signed in as the teacher in the Little Clouds room when instead Staff E was in the room and not signed in.	Staff will make sure that they are signed in and present in the correct room.	8/28/24	

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<p>6</p> <p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff B and Staff E do not have documentation of training in Child Abuse and Neglect.</p> <p>Repeat violation: Previously cited on 5/3/2023</p>	<p>Staff will make sure they have training in Child Abuse &amp; Neglect</p>	<p>9/28/24</p>	
<p>7</p> <p>251.055(1)(b) <b>Supervision - Teacher Per Group Of Children</b></p> <p>Description: At the time of the visit on 8/28 Staff E was alone in the infant room and Staff C was alone in Moonbeams.</p> <p>On 8/27/24 in Shoting Stars Staff A was from 9am to 4pm and Staff I was alone from 4pm to 8pm. Staff C was alone in Little Clouds from 9am to 5:30pm.</p> <p>On 8/26/24 in Little Clouds Staff E was alone from 8:25am to 3pm and Staff C was alone from 3pm to 6pm. Staff C was alone in Shooting Star from 11am to 5:30pm and Staff I was alone in the Shooting Star room from 5:30pm to 8:24pm.</p> <p>The staff listed above are not qualified lead teachers.</p>	<p>All teachers that are in the room alone will have lead teachers qualification.</p>	<p><del>9/28/24</del> 9/28/24</p>	

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8	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: Center did not follow their procedure for child tracking. In the infant room (Little Cloud) two children who were present were not listed on the tracking sheet. A child who was listed on the tracking sheet in Little Cloud was no longer present at the center. In the other infant room (Moony Bear) two children were present but neither of them was listed on the child tracking sheet.  Repeat violation: Previously cited on 10/3/2023, 5/3/2023	Staff will make sure they are tracking children while in care.	8/28/2024	
9	251.06(2)(a) <b>Potential Source Of Harm On Premises</b>  Description: There are several loose cords accessible to children.  Repeat violation: Previously cited on 1/30/2024, 5/3/2023	Cords will not be accessible to children	8/28/2024	
10	251.07(1)(c) <b>Television As Part Of Program</b>  Description: Children were observed watching movies during the visit which were not part of the daily programming. Television may be used only to supplement the daily plan for children.	The visit was during nap time at which we was notified that they can't watch it unless its part of daily programming  so now we will make sure we are doing just that.	8/28/2024	

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11	251.07(5)(a)5.b. <b>Menus - Plan</b>  Description: The menu posted does not state what fruit or vegetable was served with lunch.	Fruit and vegetables will be stated on Menus	8/29/24
12	251.09(1)(j) <b>Infant &amp; Toddler - Crib Mattresses &amp; Coverings</b>  Description: The sheet in cribs were loose and not tight fitted.  The crib sheet was changed out during the visit.	Staff will make sure crib sheets are tight fitted	8/28/2024

**NAME - Agency Worker**  
Sara Cooney

**Date Issued**  
9/16/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**