

Date Correction Plan Due 9/30/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Christ Community Lutheran Childcare		Provider Number / Facility ID Number 6000579516 / 001 - 1009074		
Address - Facility (Street, City, State, Zip Code) 1742 Servant Way Green Bay WI 54311		Telephone Number 920-469-3178	Date - Regulation Visit 9/5/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based on record review on 9/5/24 according to the Staff Record Checklist Staff Members A and B failed to have health reports on file. Repeat violation: Previously cited on 12/5/2023	Staff have been given 60 days to complete health reports	11-25-24	
2	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Based on record review on 9/5/24 according to the Staff Record Checklist Staff Member B failed to have educational qualifications on file. Repeat violation: Previously cited on 12/5/2023, 2/2/2023	Staff has 45 days to get transcripts from higher ed. or diploma from high school. course in progress	09/26/24 3-26-25	

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3	<p>251.05(2)(a)5. Staff Record - High School Diploma</p> <p>Description: Based on record review on 9/5/24 according to the Staff Record Checklist Staff Member A failed to have a High School Diploma on file.</p> <p>Repeat violation: Previously cited on 2/2/2023</p>	<p>Staff has 45 days to bring in transcripts from university or high school diploma.</p>	11-10-24	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Based on record review on 9/5/24 according to the Staff Record Checklist Staff Members A and B failed to have CPR on file.</p> <p>Repeat violation: Previously cited on 12/5/2023</p>	<p>cpr is on file</p> <p>*i sent them with this doc</p>	1-2-24 and 7-9-24	
5	<p>251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: Based on record review and observation on 9/5/24 within the Two year old classroom there was one staff member and that staff member only has assistant teacher qualifications and was left alone in the classroom supervising children. .</p> <p>Within the Preschool classroom there was one staff member and that staff member only has assistant teacher qualifications was left alone in the classroom supervising children.</p> <p>There was not a lead qualified teacher in either the two year old or preschool classroom.</p> <p>Repeat violation: Previously cited on 2/2/2023</p>	<p>courses are in progress and have been in progress</p>	3-26-25	

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6	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Based on observation of the outdoor play space on 9/5/24, the back section of the fence is not attached to post. This creates an over 4in gap in the bottom of the fence/ head entrapment.	Zip tie fence down to post	9-17-24	
7	251.06(2)(a) Potential Source Of Harm On Premises Description: Based on observation of the outdoor play space on 9/5/24 there are weeds pickers/thistles in the play yard that are accessible to children.	Weeds have been pulled	9-16-24	
8	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Based on record review on 9/5/24 the program failed to practice a fire drill and tornado drill in the month of August 2024.	Will keep up with practice drills Drill was done on 9-10-24	9-20-24	
9	251.06(4)(jm)2. Fire Alarms & Smoke Detectors - Testing Description: Based on record review on 9/5/24 the program failed to test the fire alarms and smoke detectors in the month of August 2024.	9-20-24 test was done on fire alarms and detectors.	9-20-24	

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Noncompliance Statement			

NAME - Agency Worker
Cassandra Debauche

Date Issued
9/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Bobby Martin

9.20.24