

Date Correction Plan Due 4/29/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Christ Community Lutheran Childcare		Provider Number / Facility ID Number 6000579516 / 001 - 1009074		
Address - Facility (Street, City, State, Zip Code) 1742 Servant Way Green Bay WI 54311		Telephone Number 920-469-3178	Date - Regulation Visit 1/3/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(1)(b) Age Range Of Children Description: The program failed to follow the terms of their license. The program's license states the age range served is 2-9 years. The program had an Infant/toddler child in care of the program about 8 times in 2023. The program is not licensed to serve children under the age of two.	This child has not been here since Dec. 2023 We will not have any child under 2yr old on site without a parent or guardian present at all times.	4/20/24	

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2 251.04(2)(h)8. Policy Submitted & Implemented - Child Guidance Description: Based on investigation the program failed to follow its child guidance policy which states Christ Community Christian Child Care Center believes that discipline can be a positive growth experience for child if done in appropriate way. I determined that child care worker(s) did not provide a positive growth experience when disciplining children.	All staff are going to Conscious Discipline training	5/18/24	
3 251.04(6)(a) Child Record - Maintenance & Availability Description: The program failed to have a child record/file/paperwork on a infant/toddler child who was in care. The program had an Infant/toddler child in care of the program about 8 times in 2023.	No child under 2yrs old Will be on site without parent or guardian present at all times	4/20/24	
4 251.04(6)(b) Current, Accurate Daily Attendance Record Description: Based on record review the program failed to have current accurate attendance in 2023. An infant/toddler who was cared for approximately 8 times in 2023 failed to be included on the daily attendance records.	Any child that is being cared for at Christ Community will be included on tracked on a class Attendance Sheet as well has have files and paperwork on file.	done	

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5	251.04(8)(a) Mandated Reporting - Child Abuse & Neglect Description: Based on investigation a staff member stated she witnessed another staff member pull a child by the arm to the floor. She acknowledged she should have reported it to CPS, but failed to do so.	Staff have 14 days to do mandated reporting.	5/18/24
6	251.05(3)(e)2. Center Director - Responsibilities Description: Based on the investigation it was determined that concerns were brought to the directors attention regarding staff interactions with children; however no documentation was had regarding following through on the concerns.	Focus on documenting. better to have it and not need it. Then need in and not have it. Staff submit everything in writing.	done
7	251.07(2)(e)2. Prohibited Actions - Verbal Description: Based on investigation a staff member's tone of voice with children was delivered in a loud and threatening manner and was harsh. This was observed by staff members and parents.	Employee are required to take conscious discipline training	5/18/24

NAME - Agency Worker
Cassandra Debauche

Date Issued
4/15/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Cassandra Debauche