

Date Correction Plan Due 2/26/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.042(i) and (3)(d), DCF 251.042(L) and (3)(f), DCF 252.411(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Greenway Crossing Montessori
2000575852 / 001 - 1007042
Provider Number / Facility ID Number

Address - Facility (Street, City, State, Zip Code)
1325 Greenway Cross Madison WI 53713
Telephone Number
608-274-6475
Date - Regulation Visit
2/11/2026

Rule/State Number
Noncompliance Statement
Correction Plan
Expected Completion Date
Verification Date

1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The Primary 1 classroom had 18 children in attendance but only 16 children were signed in. This was fixed during the monitoring visit.	Cynthia will check daily Attendance during the day started 2-19-26	
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2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A did not have an physical examine on file. Repeat violation: Previously cited on 6/10/2025	She had Physical of Courtney E-mailed them to get a copy for her file 2-20-26 2-27-26	
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Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
251.05(4)(a) Staff Orientation - Develop, Implement, Document	Put in file 2-20-26	2-20-26	
Description: Staff B did not have orientation on file. Repeat violation: Previously cited on 11/19/2024			
251.07(6)(dm)4. Medical Log - Reviewing Injury Records	Thank for reminder 2-19-26 me.		
Description: Several medical log books had not been reviewed within the previous 6 months as required.			
251.07(6)(i)5. Diapering Children Over Age 2	Order new diaper pails 2-18-26	2-27-26	
Description: Pre-primary classroom did not have a hands free diaper disposal container.			

NAME - Agency Worker

Michelle Garcia, Casey Allison

Date Issued

2/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2-24-26