

Date Correction Plan Due 9/9/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
St John's Preschool And Childcare		9000575209 / 001 - 220458		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
824 Fredonia Ave Fredonia WI 530219412		262-692-2734	6/18/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: Based upon video footage review and staff statement, on 5/29/2024, a child care worker placed a child into the infant/Lil Critter classroom and did not sign the child into the classroom for the time they spent in the room or sign the child out of the classroom they were assigned.  Repeat violation: Previously cited on 7/28/2022	Spoke to the infant/Lil Critter about signing the child in and out.  Reviewed with all staff the importance of signing children in and out at all times.	08/27/24  09/09/24	
2	251.07(2)(e)1. <b>Prohibited Actions - Corporal Punishment</b>  Description: Based upon video footage and staff statement, on 05/29/2024, a child care worker grabbed the left ear of a child in care in an attempt to redirect the child's behavior while walking backwards in a line with the class to the center's kitchen area.	Staff was terminated.  -Reviewed with all staff policies and rules. -Additional training on child guidance.	05/29/24  09/09/24	

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<b>Noncompliance Statement</b>			

**NAME - Agency Worker**  
Amanda Holz

**Date Issued**  
8/28/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Rebecca Smith*

**Date Signed**  
09/05/2024