

<b>Date Correction Plan Due</b> 5/16/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> St John's Preschool And Childcare		<b>Provider Number / Facility ID Number</b> 9000575209 / 001 - 220458		
<b>Address - Facility (Street, City, State, Zip Code)</b> 824 Fredonia Ave Fredonia WI 530219412		<b>Telephone Number</b> 262-692-2734	<b>Date - Regulation Visit</b> 3/8/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(3)(jm) <b>Report - Prohibited Actions</b>  Description: Based upon staff interview and document review, the center failed to report a staff member in the toddler room was determined to inappropriately guide a child in October 2023.	- Necessary documents readily available for such incidents. - Center will report within 24 hours. - Director or person reporting will report to licensee immediately, licensee will see to it that report has been submitted within 24 hours.	5-24-24	
2	251.06(4)(jm)1. <b>Fire Alarms &amp; Smoke Detectors - Drills</b>  Description: Based upon staff interviews, the center has not conducted fire drills the most recent 12 months.	- Putting dates on a calendar to be set for drills each month. - Fire drills are to be year round, Tornado drills are April-Oct. - Completion before the 25th of each month. - Director will also inform to licensee, the Board of Education when drills are completed each month.	4-25-24	

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824 Fredonia Ave Fredonia WI 530219412		262-692-2734	3/8/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.07(2)(c)5. <b>Time Out - Not Removed From Classroom</b>  Description: Based upon staff interviews children have been removed from their classroom and taken to the office area to sit with the director and assistant director as a means of discipline.	- No longer having children be brought into the office for discipline. - Offering teachers to step out if needed. - Staff will be provided additional training on child guidance.	5-8-24  6-30-24	
4 251.07(2)(e) <b>Child Guidance - Prohibited Actions</b>  Description: The center self-reported that on March 5, 2024, a child care worker physically redirected a 2-year-old child resulting in some redness to the child's leg, lasting a short period of time. On a second occasion the same child care worker used an open hand to push a child on the top of the head, directing the child to a seated position.  Repeat violation: Previously cited on 10/19/2022	- Staff has reviewed the Staff Handbook. Signing and dated stating they have read, understand and agree to follow the staff manual and child care center policies.  - Staff will be provided additional training on child guidance.	4-9-24  6-30-24	
5 251.07(2)(e)2. <b>Prohibited Actions - Verbal</b>  Description: A child care worker threatened to staple a child's hand to the wall.	- That staff member no longer works here.	3-12-24	

NAME - Agency Worker  
Amanda Holz

Date Issued  
5/2/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Rebecca Smith

5/16/2024